

**GREATER ANDERSON DAYS**  
*Food Vendors Booth Rental Agreement and Application*



YEAR \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_ EMAIL \_\_\_\_\_

ADDRESS \_\_\_\_\_

DAY PHONE \_\_\_\_\_ EVENING PHONE \_\_\_\_\_

NAME OF ORGANIZATION (here in after "Vendor") \_\_\_\_\_

ACTIVITY YOU WOULD LIKE TO HOLD (PREAPPROVAL REQUIRED): \_\_\_\_\_

PUBLIC ACCESS INTO BOOTH NEEDED? YES \_\_\_\_\_ NO \_\_\_\_\_

110 OUTLET? (Add \$100) YES \_\_\_\_\_ NO \_\_\_\_\_

*\*OTHER ELECTRICAL REQUIREMENTS, PRICE AVAILABLE UPON REQUEST*

SELLING/GIVING AWAY: FOOD

APPROVAL REQUESTED FOR SALE AND /OR GIVEAWAY OF THE FOLLOWING: \_\_\_\_\_

**RENTAL TERMS:**

**Fees:** The Booth/ Vendor fee is \$1,000 for Anderson Area Chamber of Commerce Members, and \$1,200 for non-members for the three-day event. Not a member...no problem, just call the Chamber at 513-474-4802 for membership information and to see how the chamber can benefit your business. A 10' x 20' booth with low-level lighting will be provided. Each Vendor is responsible for applying and paying for their individual Hamilton County General Health District permit.

**Preapproval requirements:** Renter shall not give away or sell any items from the booth without prior approval. Prior approval must be sought through this application for right to sell or give a way items by listing the items where indicated above. A modified application may be submitted to the above representative of The ATPD prior to the beginning of the event.

**Provided by Anderson Township Park District:** The ATPD will provide the Booth/Vendor Space structure or Vendor space lighting for the Booth/Vendor Space, a table and chair in the event that Vendor does not provide its own structure. The Park District will provide no barrier to be used at the Booth/Vendor Space.

**Provided by Vendor:** Each Vendor is solely responsible for making all arrangements necessary to have the Booth/Vendor Space properly staffed at all times during the hours that the event is open to the public. Vendor will further provide all materials, goods and supplies necessary to effect the purpose for which the Booth/Vendor Space was rented.

**Garbage collection:** The ATPD will provide for garbage pickup during the event and at the close of each evening's festivities. Each Vendor will be responsible for keeping the area inside the Booth/Vendor Space and the area in its immediate vicinity free from garbage and litter during the hours that the event is open to the public.

**Event and Booth/Vendor Space hours:** The event will be open on Friday and Saturday from 5pm - 11pm and Sunday from 5pm - 10pm. The Vendor must keep his Booth/Vendor Space open and staffed for operation during these hours.

**Setup and take down:** Each Vendor must have the Booth/Vendor Space set up, organized and capable of being put to its intended use by 3pm on Friday, and thereafter one hour before the opening of the event on each day of the event. Each Vendor must dismantle his Booth/Vendor Space within two hours of the closing of the event on Sunday, unless prior arrangements are made with the park district staff.

**Insurance:** Vendor agrees to obtain and continue in force throughout the course of the event general liability insurance covering any and all claims for injuries to and property damage by persons and property occurring in, upon, or about the premises occupied by the Booth/Vendor Space or its immediate vicinity, said damage including that incurred as a result of fixtures or equipment now existing or hereafter placed upon the grounds utilized by the event or any part thereof. Said insurance must be in the amount of not less than \$200,000 for injury to any one person and not less than \$1 million for injury per occurrence, and not less than \$100,000 for property damage per occurrence. Such insurance shall be written with a company or companies authorized to engage in the business of selling

