

# **REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS**

## **ANDERSON PARK DISTRICT**

**March 1, 2007**

Mark Bissinger, President, called the regular meeting of the Board of Park Commissioners of the Anderson Park District to order at 6:35 pm at the Park District Headquarters, 8249 Clough Pike. Present were Board Members: Duffy Beischel, Dale Bartholomew, Gail Wright, Nadine Gelter. Also present were: Molly McClure, Executive Director; Bailey Martella, Business Director; Ken Kushner, Operations Director.

### **PLEDGE OF ALLEGIANCE**

**AGENDA:** Mr. Beischel moved for the Board to approve the agenda. Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mr. Bissinger, Ms. Wright, Mrs. Gelter. (5); No: None. The motion carried unanimously.

**GUESTS:** None.

**SPECIAL PRESENTATIONS:** Ms. McClure presented the OPRA Annual Awards DVD. It was the consensus of the Board that this year's awards are very special since Ms. McClure was selected as the 2006 "OPRA Professional of the Year!" Mr. Bissinger congratulated Ms. McClure on her achievement!

**STRATEGIC PLANNING:** Ms. McClure presented an overview of the Vision Insight Plan adopted by California Parks and Recreation Association. This model is now being adopted and implemented by many communities across the country, (outline is attached). Professionals nationwide believe that in order for people to perceive Parks and Recreation as vital essential services, it will be important to unify and use a common language. Becoming vital will require our representatives to be at the table when issues are framed and decisions are made. This will give us an opportunity to proactively address solutions for the future, meet the needs of our changing society and use this common vision to lead to a preferred future.

She will present these concepts in more detail at a future Board meeting but she wanted to give the board an initial exposure to this model to give the Board time to think about how the vision...we create community through People, Parks and Programs and the related Core Values, Mission Statements, Strategies etc. resonates with the Anderson Park District and our community. She suggested this model might be very helpful as we review and revise our Strategic Plan over the next year.

The Board indicated that strategic planning was the key to our successful levy passage in 2000 and would bear the same significance for our Upcoming Replacement Levy, which is currently planned for November of 2008.

The Board decided that it would begin the process by scheduling two planning sessions to create a game plan for this important work.

### **OLD BUSINESS**

T-Mobile Contract: Ms. McClure and Mr. Bissinger reported that the district had not received a final agreement form T-Mobile. Ms. McClure brought up several items that should be addressed. It was agreed that Mr. Bissinger should give final review to all of the documents before it is brought before the full Board for approval.

Cell Tower at Johnson Park: Ms. McClure advised the Board that she and several staff members had met with Arcadia Communication LLC to discuss the possibility of erecting a cell tower at Johnson Park. Mr. Bissinger stated that he represents Arcadia Communications and would be recusing himself from any discussion or vote pertaining to the tower. Ms. McClure was asked to check with Tom Luebbers about the deed restrictions that could preclude the district from leasing space to Arcadia Communication to erect a cell tower.

Letter of Request to Trustees: Mr. Bartholomew and Mrs. Gelter advised that the letter of request for funding of pavement for the Beech Acres All-Inclusive Children's Playground and the Heritage Center repairs would be going to the Anderson Township Trustees on March 2, 2007.

### Johnson Park:

Water Damage: Mrs. Martella reported that the district had come to an agreement with district's insurance carrier concerning the water damage in the house at Johnson Park. A check for ½ of the \$33,000 will be mailed the week of March 12<sup>th</sup>. Mr. Kushner stated that he had acquired several quotations for the repair work to be completed. Mr. Kushner will oversee the repairs and the district will pay the contractors directly. Mrs. Martella made it clear that if further damages are uncovered as the work progresses, the adjustor will be called back to the site and a re-evaluation of damages will take place.

Ms. McClure advised the Board that a problem with the septic system had been detected from greater use of the Johnson restrooms. The Board requested that the restroom in the garage be immediately shut down and a portable toilet be brought in for the tenants at their expense. Mr. Kushner stated he would take care of this request.

Riverside Park Riverbank Repair: Ms. McClure reported that we are still waiting to hear if the Corp of Engineers will issue the permit for the Riverbank repair. Once the permit has been issued a timeline can be determined when the repairs must be completed. If the approval has not been granted by March 18, 2007 the process must start over. She stated that all indications have been that this permit will be issued on time but it is not official until the letter is in hand.

Beech Acres Playground: Ms. McClure reported to the Board that the playground at Beech Acres Park is deep in the planning and fabricating stages. She indicated that she, Ken Kushner and Mike Smith have been working with playground designers and fabricators to make every

effort to have as much of the playground complete, as funds and time will allow, by the June 23<sup>rd</sup> Opening.

A lengthy discussion took place regarding the following: 1) specifics of each area's components; 2) funds required for sidewalks and pathways; and 3) the timeline for building and installation of components. It was the suggestion of Staff and the Board's initial desire to complete the project beginning with the north portion and move south. As of this date we have not yet secured the following: 1) funding for the sidewalks and pathways; or, 2) a firm offer from Litchfield Construction for construction of the Riverboat Shelter. Ms. McClure stated the order lead time for the Canyon, which is the last component per the Board's phase-in plan, may be several months. Therefore, Ms. McClure requested the Board's approval and authorization to order various components as she deems appropriate and as funds are available which might be outside the initial project phase-in plan (i.e., ordering the Canyon components due to the lengthy lead time required). Ms. Wright moved to approve this request. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Ms. Wright, Mr. Bissinger. (4), No: Mr. Bartholomew (1). The motion carried.

#### **NEW BUSINESS**

Purchase Orders: Mr. Beischel moved for the Board to approve the following Purchase Orders:

Forest Hills School District	Gym Rental	\$13,000
Ohio EPA	Riverbank Project	\$ 7,550

Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mrs. Gelter, Ms. Wright, Mr. Bissinger (5), No: None. The motion carried unanimously.

#### **FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:**

Mr. Beischel moved for the Board to approve the **January 2007** Financial Reports and Authorized the Expenditures as presented by Mrs. Martella. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Bartholomew, Mr. Beischel, Mr. Bissinger, Mrs. Gelter, Ms. Wright. (5); No: None. The motion carried unanimously.

**APPROVAL OF MINUTES:** Mrs. Gelter moved to approve the minutes of the **January 11, 2007** meeting. Mr. Beischel seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Ms. Wright, Mrs. Gelter (4) No: None. The motion carried unanimously.

At 9:02 p.m. Mrs. Gelter moved to adjourn their regular meeting and move into Executive Session to discuss the Executive Director's alternative compensation. Ms. Wright seconded the motion. Voting: Yes: Mr. Bartholomew, Mrs. Gelter, Mr. Bissinger, Ms. Wright, Mr. Beischel (5); No: None. The motion carried unanimously.

At 9:29 p.m. Mr. Bartholomew moved to adjourn the Executive Session and reopen their regular meeting. Ms. Wright seconded the motion. Voting: Yes: Ms. Wright, Mr. Bartholomew, Mrs. Gelter, Mr. Bissinger, Mr. Beischel (5) No: None. The motion carried unanimously.

Mr. Beischel moved with Ms. Wright seconding to approve the Executive Director's alternative compensation as attached. Voting: Yes: Ms. Wright, Mr. Bartholomew, Mrs. Gelter, Mr. Bissinger, Mr. Beischel (5) No: None. The motion carried unanimously.

At 9:40 p.m. there being no further business to be brought before this Board, Mr. Beischel moved to adjourn the meeting. Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Mr. Bissinger, Mr. Beischel and Ms. Wright. (5) No: None. The motion carried unanimously.

Submitted by,

Bailey H. Martella  
Business Director

Dale Bartholomew

Duffy Beischel

Mark Bissinger

Nadine Gelter

Gail Wright