

# **REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS**

## **ANDERSON PARK DISTRICT**

**May 16, 2007**

Mark Bissinger, President, called the regular meeting of the Board of Park Commissioners of the Anderson Park District to order at 7:05 pm at the Park District Headquarters, 8249 Clough Pike. Present were Board Members: Duffy Beischel, Dale Bartholomew, Gail Wright, Nadine Gelter. Also present were: Molly McClure, Executive Director; Bailey Martella, Business Director; Ken Kushner, Operations Director.

### **PLEDGE OF ALLEGIANCE**

**GUESTS:** None

**OATH OF OFFICE:** Nadine Gelter and Mark Bissinger read their Oath of Office, which was witnessed by Bailey Martella and notarized by Molly McClure. Their new term will expire on the first Monday in May, 2010.

**ELECTION OF OFFICERS:** Mrs. Gelter moved that the Board approve the proposed slate of officers as follows:

President	Dale Bartholomew
Vice President	Nadine Gelter
Members	Duffy Beischel, Mark Bissinger and Gail Wright

Ms. Wright seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Ms. Wright, Mr. Bissinger, Mr. Bartholomew (5), No: None (0). The motion carried unanimously

**AGENDA:** Mr. Beischel moved for the Board to approve the agenda. Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mr. Bissinger, Ms. Wright, Mrs. Gelter. (5); No: None. The motion carried unanimously.

**EXECUTIVE SESSION:** At 7:20 p.m. Mr. Bartholomew moved to adjourn their regular meeting and move into Executive Session to discuss personnel issues. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Bartholomew, Mrs. Gelter, Mr. Bissinger, Mr. Beischel, Ms. Wright (5); No: None. The motion carried.

At 8:10 p.m. Mr. Bartholomew moved to adjourn the Executive Session and reopen their regular meeting. Ms. Wright seconded the motion. Voting: Yes: Ms. Wright, Mr. Bartholomew, Mr. Bissinger, Mrs. Gelter, Mr. Beischel (5) No: None. The motion carried unanimously.

**STAFF CHANGES:** Mr. Beischel moved to approve the hiring of the following part-time staff: Operations: Gerald Schmidt, Gary Mote, Gary Long and Michael Cossings; Food Service: Brittany Heddleston, Matt Rudolph and Cindy Schmidlin; Recreation: Jennifer Walker, Kaitlin Ryan and Ethan Lundy; and to accept the resignation of Amy Mollette, Communication

Manager. Mrs. Gelter seconded the motion. Voting; Yes: Mr. Bartholomew, Mrs. Gelter, Mr. Bissinger, Mr. Beischel, Ms. Wright (5); No: None. The motion carried.

### **OLD BUSINESS:**

Heritage Center Repairs: Mr. Bartholomew asked Ms. McClure to send a revised copy of the estimated repairs to the Anderson Township Trustees and Dr. Henry Dolive for their review. Ms. McClure noted that she would do so.

#### Johnson Park:

GPS Mapping: Ms. McClure gave the Board a Goggle Earth map of Johnson Park trails as mapped by Jim Myer's GPS system. The map gives the outline of the trails and length for each trail. This tool will be extremely important and useful once the park is open to the public.

Johnson Park Entrance Road Discussion: Ms. McClure advised the Board that Mr. Jim Buck, a neighbor of Johnson Park, had contacted her and is interested in evaluating the different entrance road options and possibly helping to fund all or part of the construction if the Park District builds it according to "public road" standards. The construction will cost more but this strategy will increase Mr. Buck's options for developing his land and it will reduce the Park District's future maintenance expenses if the Township accepts this road after it is built. Ms. McClure explained that Mr. Buck is anticipating developing part of his property, building landminiums, in the future. Ms. McClure stated that she would keep the Board apprised of further discussions.

Cell Tower Discussion: Mr. Bissinger abstained from all of the discussion pertaining to the cell tower possibility at Johnson Park. The other members of the Board asked Ms. McClure to continue discussion with Arcadia Communications about a possible cell tower site at Johnson Park. They made it clear that the location of the tower and the visual appearance is of great concern to this Board so measures must be taken to keep it out of the way and eliminate options that would visually detract from this beautiful park.

Water Damage: Mr. Kushner advised the Board that the water damage repair work in the house would be completed in a few weeks. He stated that he has been very pleased with the contractors on the job.

Riverside Park Riverbank Erosion: The Board reviewed the latest information on the ongoing summary. The public hearing will take place on June 7, 2007.

Health and Wellness Initiative: Ms. McClure gave the Board several pieces of pertinent information on the Health and Wellness Initiative the Ohio Parks and Recreation, National Park and Recreation and the District are currently engaged to increase physical activity. Important coalitions are forming to assist agencies to work together to make communities more active friendly and provide support through programs and education. She stated this initiative is one of the most important tools we will use to secure our future with the voters and to make sure our constituents see parks and recreation as providers of vital services.

### **NEW BUSINESS**

Kellogg Park: Ms. McClure advised the Board that a picture and information had been posted, by an unknown source, stating that there is a sexual predator living at A.J.'s Roadhouse next to Kellogg Park. She gave them a memo that Deputy Brian Hayes had sent to Lt. Mike Hartzler advising him of this situation. The Board suggested that Ms. McClure work with OPRA and their lobbyist to try and change the law that would require a sexual predator to live at least 1,000 feet away from a park. Mr. Beischel also agreed to talk to Trustee Russ Jackson to ascertain what measures the Township might be able to take utilizing home rule.

Proposed New Road from St. Rt. 32 to Broadwell Road: Ms. McClure stated that Ken Kushner, Mike Smith and she had attended a meeting at Senco on May 1<sup>st</sup> to discuss a possible new road alignment proposed by Doug Evans. Also included in the meeting were representatives from the County Engineers Office, Anderson Township and The Hamilton County Park District. The proposed new alignment possibly involves going through the Broadwell Woods property, which the APD manages and ROCE, our Operations Center. She and Mr. Kushner stressed that to allow this road would cause a huge hardship on the Park District because of its proximity to ROCE. In a follow-up conversation with Jack Sutton, Director of the Hamilton County Park District, he indicated that he had spoken to a representative from Ohio Public Works to determine what might need to be done since the land was purchased with Clean Ohio funds and he stated that they would leave it up to the HCPD and the APD to decide if they wanted to negotiate. Staff provided the Board with a comprehensive list of the buildings and their functions and the concerns the board and staff would need to address if this new alignment were deemed most feasible. The County Engineer is currently working on the proposed new alignment, which will give the board a better idea of how our ROCE property might be impacted. Once this information is known, staff will work on determining estimates for replacing all or a part of our Operations Center.

2004-2005 Audit: After reviewing the documents sent by the Auditor of State, the Board asked Mrs. Martella to give these documents to Harry Fermann, CPA, Fermann & Company for his review. There was concern among the Board that the District is not following Generally Accepted Accounting Practices even though it is not required by the State. After Mr. Fermann's review, the Board suggested that a post-audit meeting might be considered. Mrs. Martella said she would get all the information to Mr. Fermann and contact the State Auditor's office.

Juilf's Park Children's Sensory Garden: Ms. McClure gave the Board a Conceptual plan of the Children's Sensory Garden for Juilfs Park. The Board asked to table this discussion for a future meeting.

## **REQUEST FOR APPROVAL**

RESOLUTION 2007-04 EQUIPMENT LEASE: Mr. Bissinger moved to approve Resolution 2007-04 authorizing an equipment lease-purchase agreement with Fifth Third Bank for a mower and three trucks; and further authorize Mrs. Martella or Ms. McClure to sign all necessary documents pertaining to these purchases. Ms. Wright seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Ms. Wright, Mr. Bissinger. Mr. Bartholomew (5), No: None (0). The motion carried unanimously

**PURCHASE ORDERS:** Mrs. Gelter moved for the Board to approve the following Purchase Orders:

M.A.S.A	9 Sets of Soccer Goals	9,708.00
J.D. Stine, P.E. & Associates	Johnson Roadway Engineering	15,900.00
American Bus and Accessories	School Bus	6,930.00

Ms. Wright seconded the motions. Voting: Yes: Mr. Beischel, Mrs. Gelter, Ms. Wright, Mr. Bissinger. Mr. Bartholomew (5), No: None (0). The motion carried unanimously

**T-Mobile Contract:** Mr. Bissinger and Ms. McClure advised that the T-Mobile contract is ready for the Board's final approval and signatures. Ms. Wright moved the Board approve the T-Mobile contact. Mr. Bissinger seconded the motions. Voting: Yes: Mr. Beischel, Mrs. Gelter, Ms. Wright, Mr. Bissinger. Mr. Bartholomew (5), No: None (0). The motion carried unanimously.

**Anderson Township Grant:** Mr. Bartholomew moved to accept the very generous grant of \$50,000 from the Anderson Township Trustees for the Beech Acres Park Trails. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Ms. Wright, Mr. Bissinger. Mr. Bartholomew (5), No: None (0). The motion carried unanimously.

**Training:** Mr. Bissinger moved to approve to approve the registration, lodging and all associated expenses for Ms. McClure to attend the Special Park District Forum & Park Section Conference June 5<sup>th</sup> – 8<sup>th</sup> in Columbus, Ohio. Ms. Wright seconded the motion. Voting: Yes: Mrs. Gelter, Ms. Wright, Mr. Bissinger (3), No: Mr. Bartholomew, Mr. Beischel (2). The motion carried.

**GRANTS AND SPONSORSHIP:** Ms. McClure and Mrs. Martella reported that they are currently working on two grants the Pfau Foundation and Jergens Foundation both through the Cincinnati Foundation. Staff is researching the best options for filling the District's grant writing needs.

**FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:**

Mr. Bissinger moved for the Board to approve the **March and April 2007** Financial Reports and Authorized the Expenditures as presented by Mrs. Martella. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Bartholomew, Mr. Beischel, Mr. Bissinger, Mrs. Gelter, Ms. Wright. (5); No: None. The motion carried unanimously.

**APPROVAL OF MINUTES:** Mr. Bissinger moved to approve the minutes of the **April 3, 2007** meeting. Ms. Wright seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Ms. Wright, Mr. Bissinger, Mrs. Gelter (5) No: None. The motion carried unanimously.

At 10:10 p.m. there being no further business to be brought before this Board, Mr. Beischel moved to adjourn the meeting. Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Mr. Bissinger, Mr. Beischel and Ms. Wright. (5) No: None. The motion carried unanimously.

Submitted by,

Bailey H. Martella  
Business Director

Dale Bartholomew

Duffy Beischel

Mark Bissinger

Nadine Gelter

Gail Wright