

# REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS

## ANDERSON TOWNSHIP PARK DISTRICT

APRIL 10, 2008

Dale Bartholomew, President, called the regular meeting of the Board of Park Commissioners of the Anderson Township Park District to order at 6:30 pm at the Anderson Township Park District, Juilfs Park Office, 8249 Clough Pike. Present were Board Members: Duffy Beischel, Gail Wright and Nadine Gelter. Also present were: Ken Kushner, Executive Director; Emily Armstrong, Asst. Director; Bailey Martella, Financial Officer/Board Clerk; Mike Smith, Operations Manager; and Scott Lahman, Recreation Manager.

**GUESTS:** Tom Luebbers, Park District Counsel; Lisa Wakeland, reporter for the Community Press; Tom Patterson, Arcadia Communications; Bob Pulskamp, ATPD staff.

**AGENDA:** Mr. Beischel moved the Board approve the Agenda. Mrs. Gelter seconded the motion. Voting; Yes; Mr. Bartholomew, Mr. Beischel, Mrs. Gelter, Ms. Wright, (4), No: None. The motion carried unanimously.

At 6:32 p.m. Mrs. Gelter moved to adjourn the regular meeting and move into Executive Session to discuss Johnson Park litigation with Mr. Luebbers and a personnel disciplinary issue. Mr. Kushner, Mrs. Armstrong and Mrs. Martella were asked to stay for the session. Mr. Beischel seconded the motion. Voting: Yes: Mr. Bartholomew, Mrs. Gelter, Ms. Wright and Mr. Beischel. (4); No: None. The motion carried unanimously.

At 6:55 p.m. Mr. Beischel moved to adjourn the Executive Session and reopen the Regular meeting. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Bartholomew, Mrs. Gelter, Ms. Wright and Mr. Beischel. (4); No: None. The motion carried unanimously.

### OLD BUSINESS

Riverside Park Riverbank Project: Mr. Kushner advised the Board that the weather has continued to put the completion of the project behind schedule. He reported that Mike Smith met Nancy Seeger, our consultant with Oxbow River Restorations, at Riverside Park concerning the latest flood issues. She indicated that the sloughing of the bank is normal even under ideal conditions and that the bank held up remarkably well for a bare surface. Ms. Seeger did make a few suggestions that could prevent some of the slippage due to the water coming from within the bank attributed to the aquifer. Mr. Kushner advised the Board that work would start again as soon as the Marty Brennemann field is complete and weather permits.

Johnson Park: Mr. Kushner reported that Arcadia Communications is preparing to apply to the Anderson Township Zoning Board for a permit. He indicated that the soonest it could be placed on their agenda would be the June meeting. If the project is approved by the zoning board he indicated that more than likely one or more of the neighbors would file an appeal through the Court of Common Pleas.

New Accounting System: Mrs. Martella gave the Board, for their review, a copy of the agreement with the State of Ohio for the Uniform Accounting Network. Mr. Beischel asked Mrs.

Martella to find out if the program data is backed up on the park district server as well as the State of Ohio server. She indicated she would find out. Mr. Beischel moved the Board approve the agreement predicated on a favorable review by Tom Luebbers, the district's Counsel; and further authorized Mrs. Martella or Mr. Kushner to sign all related paperwork for this transaction.

Reds Community Fund: Mr. Kushner reported he has met with Matt Crawford; Red's Community Fund, who signed off on installation of the backstops. EME Fencing is installing the poles and supplying the fabric and the Local 392 Plumbers Pipe Fitters Union are donating their labor for the installation of the fabric. As related at the last meeting the press box feature has been removed from the field plans in favor of more fan seating. He further advised that new permits would need to be obtained because of the modifications in the original plans.

Broadwell Woods: Mr. Kushner reported that Pavestone Company on Broadwell Road has been sold. He indicated that a new alignment for the Ancor Rd. is under discussion with the potential revised alignment going between Senco Plant #1 and the Pavestone property. He further reported The Hamilton County Park District would take the lead with Doug Evans of Evans Landscaping for any discussion or legal action concerning the "clear cut" and reforestation of the Broadwell Woods property.

Clear Creek Park: Mr. Kushner advised the Board that he and Mike Smith had met with Scott Menke, owner of the Anderson Township Driving Range, concerning the massive amount of water being retained on Clear Creek Park fields #2 & #3. This retention is a combination of the water table level and the fill operation Mr. Menke is undertaking on the property. Mr. Kushner reported that staff pumped the area and with Mr. Menke's permission cut a channel on his property to allow the water to flow off the park property. He is leasing his property to Ford Development to allow them to dump their excess fill material from job sites. His intention is to fill the area 14' high in order to move the property out of the flood plain which would allow for the property to be built upon. Mr. Kushner added that the district is in contact with Greg Smorey, Flood Plain Manager, Hamilton County Soil and Water, to be sure the project is carried out as permitted. Mr. Bartholomew instructed Mr. Smith to send Mr. Menke an invoice for the pump rental and labor.

Heritage Center: Mike Smith reported that all the approved repairs have been completed with the exception of some "touch-up" painting. The Board asked Mr. Kushner to contact Richard Shelley, Anderson Township, to inquire if any of the other items on the original list had now been approved. Mr. Kushner indicated he would.

Levy Discussion: A general discussion took place with the Board committing to contact residents concerning their participation on the committee as discussed in their March 18<sup>th</sup> meeting.

Hiring Packets: Mrs. Armstrong advised that she had received proposed changes from Ms. Wright concerning the hiring forms handed out at the last meeting.

Records Retention Policy: Mrs. Martella reviewed the draft of the proposed records retention policy and listing of suggested disposal times. The Board had several suggestions that Mrs.

Martella indicated she would incorporate for the next draft. Ms. Wright offered to send Mrs. Martella up-to-date information she has as the Hamilton County Sheriff's Department had recently completed their own policy.

**NEW BUSINESS:**

Staff Changes: Mr. Bartholomew recognized Mr. Bob Pulskamp who recently resigned to take a position with Union Township. Mr. Bartholomew thanked Mr. Pulskamp for his 15 years of service and wished him well in his new endeavor. Mr. Pulskamp thanked the Board for the opportunity to work with the district for so many years and said he hoped to stay in touch with the many friends he had made through the years. Mr. Kushner said Mr. Pulskamp would be missed and he also thanked him for his work and dedication to the district.

Mr. Beischel moved for the Board to accept the resignations of Bob Pulskamp and William Duncan, full-time Operations staff. Mrs. Gelter seconded the motion. Voting; Yes; Mr. Bartholomew, Mr. Beischel, Mrs. Gelter, Ms. Wright, (4), No: None. The motion carried unanimously.

Approval of Purchase Order: Mr. Beischel moved for the Board to approve the following authorized between meeting Purchase Orders:

Bureau of Workers Comp	Annual Premium	\$17,556.80
Anderson Foundation for Parks & Recreations	T-Mobile Donation	\$15,000.00

Mrs. Gelter seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mrs. Gelter, Ms. Wright (4), No: None. The motion carried unanimously.

Fundraising & Grant Activity: Mr. Kushner indicated that there was nothing new to report except that staff had mailed many sponsorship packets for programs and events to area businesses.

**FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:** Mr. Beischel moved for the Board to approve the **March 2008 Financial Reports and Authorized the Expenditures** as presented by Mrs. Martella. Ms. Wright seconded the motion. Voting: Yes: Mr. Bartholomew, Mr. Beischel, Ms. Wright and Mrs. Gelter. (4); No: None. The motion carried unanimously.

**APPROVAL OF MINUTES:** Mr. Beischel moved to approve the minutes of the **March 13, 2008 Regular Meeting and the March 18, 2008 and March 19, 2008 Special Meetings.** Ms. Wright seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Ms. Wright and Mrs. Gelter (4) No: None. The motion carried unanimously.

Mrs. Martella reported that she and Mr. Kushner had met with Mrs. Margaret Dawson, Mac Johnson's' niece. Mrs. Dawson said she hoped that when the cell tower is installed in Johnson Park and the district starts to receive revenue, we would use some of the funds on Johnson Park grounds and house. Mr. Kushner advised Mrs. Dawson that the district's Johnson Park plans are only conceptual but that the some of the funds are indeed "ear marked" to improve Johnson Park. She stated that even the small changes at Johnson Park are a real improvement but would like to see much more done to the grounds and house for a larger number of patrons to enjoy.

Mr. Kushner reported that there are a few false statements in the Forest Hills Journal Letter to the Editor from April 9<sup>th</sup>. One of the false statements was that the electric for the cell tower had already been installed. He reported that the only electric on the property had been installed when the house was built around 1937.

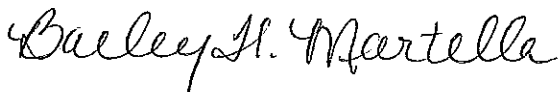
At 7:45 p.m. Mrs. Gelter moved to adjourn the regular Commissioner's meeting and move into Executive Session to discuss a personnel issue. Mr. Beischel seconded the motion. Voting: Yes: Mr. Bartholomew, Mrs. Gelter, Ms. Wright and Mr. Beischel. (4); No: None. The motion carried unanimously.

Mrs. Martella left the meeting at this time.

At 8:00 p.m. Mr. Beischel moved to adjourn the Executive Session and reopened the Regular meeting. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Bartholomew, Mrs. Gelter, Ms. Wright and Mr. Beischel. (4); No: None. The motion carried unanimously.

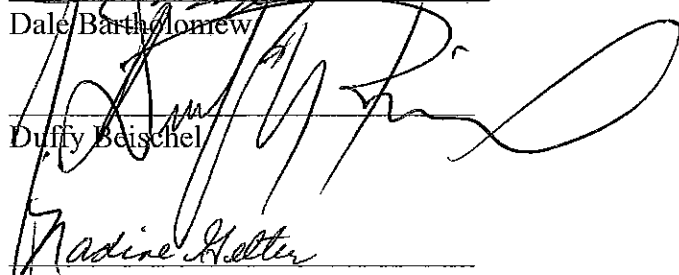
At 8:01 p.m. there being no further business to be brought before this Board, Mr. Beischel moved to adjourn the meeting. Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Ms. Wright and Mr. Beischel. (4) No: None. The motion carried unanimously.

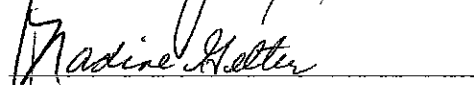
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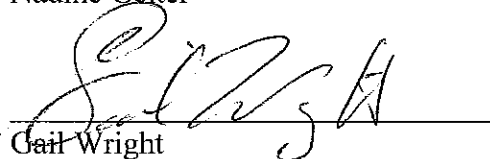


Bailey H. Martella  
Financial Officer/Board Clerk

  
Dale Bartholomew

  
Duffy Beischel

  
Nadine Gelter

  
Gail Wright