

REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS

ANDERSON TOWNSHIP PARK DISTRICT

MAY 8, 2008

Dale Bartholomew, President, called the regular meeting of the Board of Park Commissioners of the Anderson Township Park District to order at 6:30 pm at the Anderson Township Park District, Juilfs Park Office, 8249 Clough Pike. Present were Board Members: Duffy Beischel, Gail Wright and Nadine Gelter. Also present were: Ken Kushner, Executive Director; Emily Armstrong, Asst. Director; Bailey Martella, Financial Officer/Board Clerk; and Scott Lahman, Recreation Manager.

GUESTS: None.

AGENDA: Mr. Beischel moved the Board approve the Agenda. Mrs. Gelter seconded the motion. Voting; Yes; Mr. Bartholomew, Mr. Beischel, Mrs. Gelter, Ms. Wright, (4), No: None. The motion carried unanimously.

SPECIAL RECOGNITION AND THANKS: Mr. Bartholomew noted that since Gail Wright did not seek re-appointment by the Anderson Township Trustees this would be her last meeting. Mr. Bartholomew stated that he spoke for the other Board members when he conveyed what a pleasure it has been working with Ms. Wright and thanked her for her time and efforts during her term. He then presented Ms. Wright with an inscribed clock as a small token of appreciation. Mr. Kushner followed with a sincere thank you from all of the park district staff for her hard work and dedication to the district. Mr. Beischel gave Ms. Wright \$1 retainer as Special Counsel to the Board. Ms. Wright stated that she has enjoyed her term of office and perhaps one day would be able to serve again.

ELECTION OF OFFICERS: Mr. Beischel moved that the Board approve the proposed slate of officers as follows:

President	Nadine Gelter
Vice President	Duffy Beischel
Members	Mark Bissinger and Dale Bartholomew

Mrs. Gelter seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Ms. Wright, Mr. Bartholomew (4), No: None (0). The motion carried unanimously

OLD BUSINESS

Riverside Park Riverbank Project: Mr. Kushner advised the Board that the staff had been working on replacing the Koir matting on the riverbank and hopefully the job will be completed within the next several weeks, weather permitting. He indicated he would be meeting with Holly Holcomb, Clean Ohio Fund, Natural Resources Advisory Council, to discuss the future process. After the matting is installed and straw distributed the district will seek volunteers to help plant the bank. The Board asked to be notified of the date for the "work party". Mr. Kushner stated he would let the Board know.

Anderson Township Little League: Mr. Kushner showed the Board the Anderson Township Little League Opening Day brochure which listed all of their partners and sponsors, including the Anderson Township Park District, on the back. He indicated the organization had also put the partners' logos on the t-shirts.

New Accounting System: Mrs. Martella reported that Tom Luebbers had reviewed the contract for the Uniform Accounting Network and had several changes he would like to achieve if the district enters into the contract. The Board asked Mrs. Martella to contact Mr. Luebbers to craft language which can be presented for the changes. Specifically, Mr. Beischel suggested the state's liability for damages be for direct rather than indirect costs. Mrs. Martella indicated she would ask Mr. Luebbers to write the proposed changes.

Reds Community Fund: Mr. Kushner reported that L&B Construction had started construction of the dugouts on the Marty Brennaman field and should be completed within 3 weeks. He further stated that there will be red bleachers by the parking lot with a Marty Brennaman Field sign and Anderson Township Park District logo on the back. Mr. Beischel suggested that stationary/permanent pennants on the top of the backstop would visually enhance the field setting.

Broadwell Woods: Mr. Kushner reported the reforestation of the clear-cut areas at Broadwell Woods remains unresolved. Jack Sutton, Director of the Hamilton County Park District (HCPD) advised Mr. Kushner that he felt it is the Anderson Park District's (ATPD) responsibility to take action against Doug Evans, Evan's Landscaping, to ensure the reforestation takes place. It was the opinion of several of the Board members that the ATPD's limited budget could not absorb the legal costs if Mr. Evans does not fulfill his responsibility. Mr. Kushner asked the Board for more time to have further discussions with Mr. Evans to achieve the goal of reforestation. The Board advised Mr. Kushner that he would have the additional time to talk to Mr. Evans. However, if legal action is required it would have to be initiated from the HCPD which utilizes the Hamilton County Prosecutor for legal matters. The Board asked Mrs. Armstrong to send them the original Broadwell Woods agreement between the ATPD and the HCPD.

Clear Creek Park: Mr. Kushner advised the Board that Mr. Scott Menke, owner of the Anderson Township Driving Range, had acquired the proper permits to fill certain areas of his property. He further stated that Mr. Menke intends to install the required piping to help prevent excessive water retention on the park district's property in the future.

Heritage Center: Mrs. Gelter advised she was pleased with the new repairs at the Heritage Center. Mr. Kushner stated he had contacted Richard Shelley, Anderson Township, to inquire if any of the other items on the original list have been approved by the Anderson Township Trustees. Mr. Shelley reported he has not gotten approval from the Township Trustees at this time. Mr. Kushner indicated he would keep the Board apprised.

Levy Discussion: Mrs. Armstrong asked the Board for suggestions and changes to the Levy Brochure draft. She indicated that Allison Cottrell, park staff is volunteering her time to design the brochure. After noting the Board's changes and suggestions Mrs. Armstrong advised she would have a revised draft for the Board's review at the next meeting.

2008 Anderson Days: Mr. Bartholomew asked if any banks or financial institutions had changed their Anderson Days sponsorship status. Mrs. Martella reported that Fifth Third Bank had opted not to sponsor this year after dropping from a Gold to Silver in 2007. She further stated that Mt. Washington Savings & Loan had chosen to only sponsor the Summer Concerts in the Park instead of both the concerts and Anderson Days as in the past. Mr. Kushner advised he was sending another letter to Fifth Third to ask again for their sponsorship. Mr. Kushner also reported that the Beechmont Automotive Group is very generously continuing as the fireworks sponsor and that the Township has committed to once again pay for the shuttle buses and some of the special detail sheriff's officers. Mr. Beischel noted that Channel 64 had committed to run several TV spots for the event and suggested staff acquire a banner for them or have one made. Mr. Bartholomew suggested there should be games or activities offered for the young teens which hopefully will help with crowd congestion in certain areas.

Mrs. Gelter requested the 2007 invitation list for the Sponsor Tent be distributed by the June meeting to give the Board time to make changes. Mrs. Armstrong indicated that she would get the list to the Board by the June meeting if not before.

NEW BUSINESS:

Staff Changes: Mr. Bartholomew moved for the Board to approve the hiring of the following part-time staff on their actual date of hire:

Concessions: Holly Fritz and Justin Hebler

Recreation: Teresamarie Brown

Ms. Wright seconded the motion. Voting; Yes; Mr. Bartholomew, Mr. Beischel, Mrs. Gelter, Ms. Wright, (4), No: None. The motion carried unanimously.

Park District Employee Handbook Revisions: Mrs. Armstrong reviewed the grammatical changes with the Board. Since there were no policy changes recommended, no further action was required or taken by the Board.

Approval of Purchase Orders: Mr. Beischel moved for the Board to approve the following authorized between meeting Purchase Orders:

Fitness Flooring, Inc.	RecPlex Gym Floor	\$31,000.00
Arnold Printing	Newsletter	\$ 6,435.00

Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mrs. Gelter, Ms. Wright (4), No: None. The motion carried unanimously.

Records Retention Policy & Schedule: Mr. Bartholomew moved the Board approve the Records Retention Policy, Records Request and Schedule of Records Retention and Disposition as presented by Mrs. Martella. Ms. Wright seconded the motion. Voting; Yes; Mr. Bartholomew, Mr. Beischel, Mrs. Gelter, Ms. Wright, (4), No: None. The motion carried unanimously.

Mr. Beischel moved the Board appoint Mr. Bissinger as the Board member liaison to the records commission. Mrs. Gelter seconded the motion. Voting; Yes; Mr. Beischel, Mrs. Gelter, Ms. Wright, (3), No: Mr. Bartholomew, (1). The motion carried.

Fundraising & Grant Activity: Mr. Kushner reported a grant application to the Proctor and Gamble Company was nearly ready for submission and that our application for a Shade Structure grant had not been successful. He also noted that Ellen DeGeneres is donating the Neos game system she used on her show. This piece of equipment would be a real asset to any one of the district's Playgrounds. Mr. Beischel suggested Mrs. Armstrong contact Ms. DeGeneres' marketing department and ask if we could borrow the Neos for Anderson Days in exchange for them being able to send a team to photograph the game being used at the event. Since one of her favorite projects is helping animals perhaps send several Dog Field t-shirts and indicate the proceeds from the game, if used at Anderson Days, would go to the Dog Field fund.

FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES: Mr. Bartholomew moved for the Board to approve the **April 2008 Financial Reports and Authorized the Expenditures** as presented by Mrs. Martella. Mr. Beischel seconded the motion. Voting: Yes: Mr. Bartholomew, Mr. Beischel, Ms. Wright and Mrs. Gelter. (4); No: None. The motion carried unanimously.

APPROVAL OF MINUTES: Ms. Wright moved to approve the minutes of the **April 10, 2008 Regular Meeting**. Mr. Beischel seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Ms. Wright and Mrs. Gelter (4) No: None. The motion carried unanimously.

At 8:00 p.m. Mrs. Gelter moved to adjourn the Regular Commissioner's Meeting and move into Executive Session to discuss Johnson Park Cell Tower probable litigation and Personnel Matters with Mr. Kushner and Mrs. Armstrong. Mr. Beischel seconded the motion. Voting: Yes: Mr. Bartholomew, Mrs. Gelter, Ms. Wright and Mr. Beischel. (4); No: None. The motion carried unanimously.

Mrs. Martella left the meeting at this time.

Mrs. Armstrong reported that at 8:19 p.m. Mr. Bissinger arrived. She summarized the balance of the meeting as follows.

At 8:40 p.m. Mr. Beischel moved to adjourn the Executive Session and reopen the regular meeting. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Bartholomew, Mrs. Gelter, Ms. Wright, Mr. Bissinger and Mr. Beischel. (5); No: None. The motion carried unanimously.

November Levy Discussion: The Board discussed possible Levy Committee members. Mr. Kushner gave the Board a brief Levy campaign update.

At 8:51 p.m. Mr. Bissinger left the meeting at this time.

At 8:52 p.m. Mrs. Gelter moved to adjourn the Regular Commissioner's Meeting and move into Executive Session to discuss Johnson Park Cell Tower probable litigation with Mr. Kushner and Mrs. Armstrong. Mr. Beischel seconded the motion. Voting: Yes: Mr. Bartholomew, Mrs. Gelter, Ms. Wright and Mr. Beischel. (4); No: None. The motion carried unanimously.

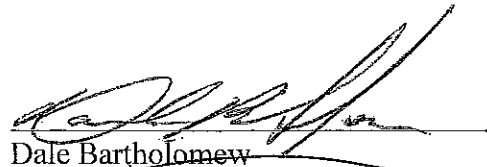
At 9:00 p.m. Mr. Beischel moved to adjourn the Executive Session and reopen the regular meeting. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Bartholomew, Mrs. Gelter, Ms. Wright and Mr. Beischel. (5); No: None. The motion carried unanimously.

At 9:01 p.m. there being no further business to be brought before this Board, Mr. Beischel moved to adjourn the meeting. Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Ms. Wright and Mr. Beischel. (4) No: None. The motion carried unanimously.

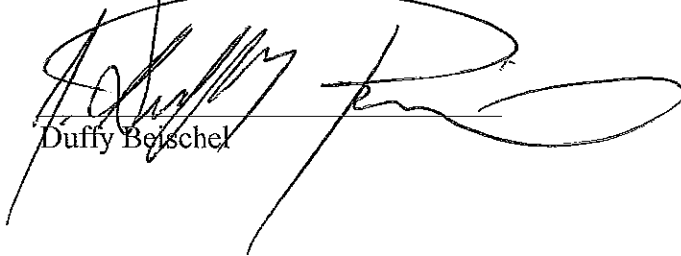
Submitted by,



Bailey H. Martella
Financial Officer/Board Clerk

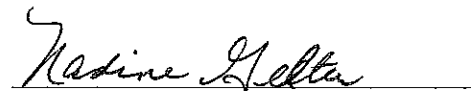


Dale Bartholomew



Duffy Beischel

Mark Bissinger



Nadine Gelter

Gail Wright