

REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS

ANDERSON TOWNSHIP PARK DISTRICT

April 9, 2009

Nadine Gelter, President, called the regular meeting of the Board of Park Commissioners of the Anderson Township Park District to order at 6:33 pm at the Anderson Township Park District, Juilfs Park Office, 8249 Clough Pike. Present were Board Members: Dale Bartholomew, Duffy Beischel and Lisa Klancher. Also present were: Ken Kushner, Executive Director; Emily Armstrong, Assistant Director; Bailey Martella, Financial Officer/Board Clerk; and Scott Lahman, Recreation Manager.

AGENDA: Mr. Beischel moved the Board approve the Agenda. Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Mr. Bartholomew and Mrs. Klancher. (4), No: None. The motion carried unanimously.

GUESTS: There were no guests present.

OLD BUSINESS:

Clear Creek Park Trail: Mr. Kushner reported the district is finalizing the alignment and plans for Phase 1 of the Clear Creek Park Trail with engineer Jeff Stine. When the engineered drawings are finished they will be sent to the Ohio Department of Natural Resources (ODNR) for their review. Once they are approved by ODNR the project may begin. The target date for completion of this section of the trail is July 1, 2009.

Anderson Days: Mr. Kushner reported he had sent several sponsor proposals to area businesses and two (2) major sponsors have been secured for Anderson Days. The secured sponsors are: 1) Cincinnati Enquirer.Com, Media Sponsor, and; 2) Cincinnati Federal Savings as a Gold Level Sponsor.

Riverside Park: After a lengthy discussion of options for the construction of the Dry Run Sewer Extension Phase II proposed for Riverside Park. Mr. Kushner's major concerns, as outlined in a letter to the Metropolitan Sewer District (MSD), are damage to the existing well and the loss of field rental revenue because of the construction easement. Mr. Beischel moved the Board approve a not to exceed amount of \$5,000 to Integra Realty Resources, to assist with the analysis of the property valuation. Mrs. Klancher seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Mr. Bartholomew and Mrs. Klancher. (4), No: None. The motion carried unanimously.

Beech Acres Parenting Center Storage Building: Mr. Kushner reported he had received a preliminary contract from Beech Acres Parenting Center pertaining to the use of one of their storage buildings in exchange for the park district mowing their facility. He stated that we had received confirmation from our insurance carrier and workers' compensation group, CompManagement, that our employees are covered when working on property we do not own as long as they are being paid by the district. Mr. Kushner said he would most likely have further firm details for the Board at the May meeting.

RecPlex Feasibility Study: Mr. Bartholomew moved the Board approve a contract with Brandstetter Carroll to conduct a feasibility study for the replacement RecPlex at a cost not to

exceed \$17,500; and authorize Mrs. Martella to open a purchase order for this amount. Mrs. Klancher seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Mr. Bartholomew and Mrs. Klancher. (4), No: None. The motion carried unanimously.

NEW BUSINESS

REQUEST FOR APPROVAL

Duplicator Purchase: Mr. Bartholomew moved to purchase an SD430 Standard Duplicator from Duplicator Sales for a cost not to exceed \$5,887.00; and authorize Mrs. Martella to open a purchase order for this amount. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Mr. Bartholomew and Mrs. Klancher. (4), No: None. The motion carried unanimously.

Anderson Township Veteran's Committee: Mr. Bartholomew stated he had been asked by the Anderson Township Trustees to be a member of a newly organized Veteran's Committee. Mr. Bartholomew noted that this committee would focus on Veterans' activities throughout Anderson Township. Mrs. Klancher moved the Board endorse Mr. Bartholomew as the Anderson Township Park District representative on the Veterans' Committee. Mrs. Gelter seconded the motions. Voting: Yes: Mr. Beischel, Mrs. Gelter, Mrs. Klancher. (3), No: None; Abstain: Mr. Bartholomew (1). The motion carried unanimously.

Purchase Orders Approval: Mr. Bartholomew moved for the Board to approve the following authorized between meeting Purchase Order:

Hilltop Basic Materials	304 Limestone	\$ 2,430.00
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Southeastern Equipment	Trailers	\$19,324.80
Blec USA	Combinator	\$29,000.00
Kerry Ford	Van	\$22,929.00
Vermeer of Southern Ohio	Chipper	\$35,598.00

Mrs. Klancher seconded the motion. Voting: Yes: Mr. Bartholomew, Mr. Beischel, Mrs. Klancher and Mrs. Gelter. (4); No: None. The motion carried unanimously

FUNDRAISNG & GRANT ACTIVITY

Recreation Trails Program Grant: Mr. Kushner stated the district is resubmitting an application for a Recreational Trails Program grant at the request of the Ohio Department of Natural Resources (ODNR). If approved the new grant would provide funding to build another section of the trail slated for construction early this summer.

Recycle on the Go Grant: Mr. Kushner advised the Board an application has been submitted to Keep America Beautiful, Inc. & Nestle Water North America for the 2009 Recycle on the Go grant. The district partnered with keep Cincinnati Beautiful for a possible \$10,000 grant. If awarded, our portion of the grant funds would be used to purchase additional recycling containers.

FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES

Equipment Lease Resolution 2009-05: Mr. Beischel moved the Board approve **Resolution 2009-05** Authorizing an Equipment Lease Agreement with Fifth Third Bank that supersedes Resolution 2009-03. Mrs. Klancher seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Mr. Bartholomew and Mrs. Klancher. (4), No: None. The motion carried unanimously

Mr. Bartholomew moved for the Board to approve the **March 2009 Financial Reports and Authorized the Expenditures** as presented by Mrs. Martella. Mr. Beischel seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mrs. Klancher and Mrs. Gelter. (4); No: None. The motion carried unanimously.

APPROVAL OF MINUTES: Mrs. Klancher moved to approve the minutes of the **March 12, 2009 Regular Meeting**. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mrs. Klancher, and Mrs. Gelter (4) No: None. The motion carried unanimously.

Mrs. Klancher moved to approve the minutes of the **March 23, 2009 Special Meeting**. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Klancher, and Mrs. Gelter (3) No: None. The motion carried unanimously.

At 8:03 pm Mrs. Martella left the meeting.

Mr. Kushner reported that at 8:03. p.m. Mr. Beischel moved the Board adjourn into Executive Session to discuss land acquisition. Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mrs. Klancher, and Mrs. Gelter (4) No: None. The motion carried unanimously.

At 8:07 p.m. Mr. Beischel moved the Board adjourn their Executive Session and re-open the regular meeting. Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Beischel, Mrs. Gelter, Mr. Bartholomew, and Mrs. Klancher. (4) No: None. The motion carried unanimously.

At 8:08 p.m. there being no further business to be brought before this Board, Mr. Beischel moved to adjourn the meeting. Mrs. Klancher seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Mrs. Klancher and Mr. Beischel. (4) No: None. The motion carried unanimously.

Submitted by,

Bailey H. Martella
Financial Officer/Board Clerk

Dale Bartholomew

Duffy Beischel

Nadine Gelter

Lisa Klancher