

REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS

ANDERSON TOWNSHIP PARK DISTRICT

August 11, 2010

Dale Bartholomew, President, called the regular meeting of the Board of Park Commissioners of the Anderson Township Park District to order at 6:31 pm at the Anderson Township Park District, Juilfs Park Office, 8249 Clough Pike, Cincinnati, OH 45244. Present were Board Members: Dale Bartholomew, Angie Stocker, Nadine Gelter, and J. Duffy Beischel. Also present were: Ken Kushner, Executive Director; Emily Armstrong, Assistant Director/Board Clerk; Mike Smith, Operations Manager, and Scott Lahman, Recreation Manger.

GUESTS: Lisa Wakeland, Community Press.

PLEDGE OF ALLEGIANCE

AGENDA: Mr. Beischel moved the Board approve the Agenda. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mrs. Gelter, Mr. Bartholomew, Mr. Beischel. (4); No: None. The motion carried unanimously.

OLD BUSINESS:

W. M. Johnson Hills Park ~ Update: Mr. Kushner reported that Mr. Jeff Stine is developing the engineering plans for the park entrance to the Park Core parking lot. Mr. Kushner stated that Mike Smith met with Mr. Stine and Eric Beck of the Hamilton County Engineer's Office to discuss the possible relocation of the entrance drive. Mr. Kushner reported the ATPD is in the process to conduct a traffic study in order to acquire the Access Management permit.

Mr. Kushner also reported that Ms. Jeannine Kreinbrink, Senior Archaeologist with Natural and Ethical Environmental Solutions will be conducting a site analysis of the park property, per the Ohio Historical Preservation Office requirements for Clean Ohio Trails Fund and Recreational Trails Fund grant funding.

Riverside Park ~ All Weather Fields: Mr. Kushner reported the construction for the All Weather Fields project has gained momentum since the last Board meeting. He stated the installation for the synthetic turf was awarded to the Motz Group and the installation of the light poles and electric work was awarded to Atkins and Stang. Mr. Kushner reported the ATPD is in the bid process for asphalt parking lots and the bid opening will be at the end of August. He stated the ATPD has acquired the Public Works permit for the project, and Brandstetter Carroll is working on the Access Management permit which is administered by the Hamilton County Engineer's Office.

Mr. Kushner stated the original project plans included tar-and-chip parking lots and plans have since changed to include black top parking lots, per requirements for permanent parking lines. He stated the project may or may not go over original estimates, pending the outcome of the bid process for the parking lot construction. Mr. Kushner stated he will keep the Board apprised of the results of the bid process.

Mr. Bartholomew suggested staff develop a community grand opening for the new fields. Mrs. Armstrong stated staff was working on an Open House event to promote the opening of the

fields. Mr. Kushner stated he would keep the Board apprised of the details of the event. He also stated the All Weather Fields are on track to open for play by September 27th.

Greater Anderson Days 2010: Mr. Kushner reported the 12th annual event was voted the “Best Eastside Festival” by Community Press readers for the second year in a row, despite the extremely hot and humid weather. Mr. Kushner thanked the Board members for the time they devoted to making the event successful. He reported the Daily Revenue Report, Sheriff’s event report, and a “thank you” advertisement were provided for the Board’s review. Mr. Kushner informed the Board the “thank you” advertisement had been submitted to the Forest Hills Journal and the complete financial report would be provided at a future meeting.

Mr. Beischel suggested relocating the booths from across the middle of the amphitheater path to a more quiet part of the event area. Mr. Kushner stated Mr. Beischel’s suggestion will be considered for next year’s 13th annual event, scheduled for July 29, 30, and 31, 2011.

Beech Acres Park ~ Cell Tower: Mr. Kushner reported that he has had no further communication with T-Mobile since submitting the signed Consent to Sublease paperwork, allowing T-Mobile to sublease Beech Acres Park cell tower space to Clear Wireless.

Anderson Township ~ Independence Day Parade: Mr. Kushner reported to the Board the ATPD participated in the Anderson Township Independence Day Parade on Saturday July 3rd. He thanked Mrs. Gelter, Mr. Bartholomew, and Mr. Beischel for their participation in the parade.

Handbook Revisions ~ Nepotism Policy: Mr. Kushner provided the current Nepotism policy from the ATPD’s Employee Handbook for the Board’s review. Mr. Beischel suggested the policy be revised to more clearly represent that related staff should not be assigned to the same location. Mrs. Gelter stated she was not comfortable with the Board of Park Commissioners relatives being included, as such a situation might result in staff feeling obligated to hire a certain person because they are related to a Board member.

Mr. Beischel moved the Board approve the Nepotism policy revised to specify that relatives should not be assigned to the same location unless an emergency situation should arise. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Bartholomew, Mr. Beischel. (3); No: Mrs. Gelter. (1). The motion carried.

NEW BUSINESS:

Cincinnati Magazine ~ Summer 2010: Mr. Kushner provided the Board with Cincinnati Magazine’s “My Turn” article featuring Anderson Senior Softball at Riverside Park.

Calendar of Events: Mr. Kushner informed the Board about upcoming August events.

REQUEST FOR APPROVAL:

All Weather Fields Rental Agreement and Policies:

Mr. Beischel moved the Board approve the All Weather Fields Rental Agreement and Policies. Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Stocker, Mrs. Gelter, Mr. Bartholomew, Mr. Beischel. (4); No: None. The motion carried unanimously.

Purchase Orders Approval: Mr. Beischel moved the Board approve the following between-meeting Purchase Orders:

Arnold Printing	Fall Park Guide	\$ 7,000.00
The Motz Group	Riverside Park Synthetic Field Carpet & Installation	\$ 795,000.00
The Motz Group	Riverside Park Change Order Nailer Board	\$ 3,000.00
The Motz Group	Riverside Park Fine Gravel	\$ 21,600.00
Roberts-Stine Group, LTD	Johnson Hills Driveway & Parking Lot Engineering (additional work)	\$ 3,000.00
Duke Energy	Riverside Park Primary Line	\$ 25,500.00
Soccer Village	Riverside Park 2 Sets of Football Goals	\$ 12,000.00
Atkins & Stang	Riverside Park Electric Work	\$ 100,000.00
U.S Fabrics	Riverside Park Geotextile	\$ 8,600.00
U.S. Fabrics	Riverside Park Geotextile (Additional)	\$ 2,000.00

Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Stocker, Mrs. Gelter, Mr. Bartholomew, Mr. Beischel. (4); No: None. The motion carried unanimously.

FUNDRAISING AND GRANT ACTIVITY:

Eagle Scout Project: Mr. Kushner reported staff is continuing to coordinate an agreeable time to formally recognize Mr. John Kammerer for his Eagle Scout Project at Veterans Park.

Grant Requests: Mr. Kushner reported the ATPD is awaiting a decision on a Land and Water Conservation Fund grant for a shelter at Kellogg Park and a NatureWorks grant for playground renovation at Laverty Park. Mr. Beischel suggested staff research grants from private funding sources. Mr. Bartholomew suggested staff explore Green Acres in Indian Hill as a funding possibility.

FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:

Mrs. Gelter moved the Board approve the **June and July 2010 Financial Reports and Authorized the Expenditures** as presented by Mr. Kushner. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mrs. Gelter, Mr. Bartholomew, Mr. Beischel. (4); No: None. The motion carried unanimously.

APPROVAL OF MINUTES: Mrs. Gelter moved the Board approve the minutes of the **June 30, 2010 Regular Meeting**. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mrs. Gelter, Mr. Bartholomew, Mr. Beischel. (4); No: None. The motion carried unanimously.

At 7:10 pm Mrs. Gelter moved the Board adjourn into Executive Session to discuss land acquisition. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mrs. Gelter, Mr. Bartholomew, Mr. Beischel. (4); No: None. The motion carried unanimously.

POSTSCRIPT: The following exchange took place after the regular meeting was adjourned and before Executive Session was entered:

Riverside Park ~ All Weather Fields: Ms. Wakeland asked the Board why tar-and-chip parking lots are no longer acceptable. Mr. Kushner responded that parking lots are required by township zoning to be dust free. Mr. Bartholomew added that in addition to being dust free, the

parking lines must be permanent, and because tar-and-chip lot lines fade quickly, they are no longer acceptable as permanent parking lots.

Ms. Wakeland asked if work on the All Weather Fields would continue the next morning so she could take some pictures of the progress. Mr. Smith stated that staff begins work on the project at daybreak and that she is welcome to visit anytime. The Board thanked Ms. Wakeland for her time.

At 7:55 pm Mr. Beischel moved the Board adjourn the Executive Session and re-open the regular meeting. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mrs. Gelter, Mr. Bartholomew, Mr. Beischel. (4); No: None. The motion carried unanimously.

At 7:55 pm there being no further business to be brought before this Board, Mr. Beischel moved to adjourn the meeting. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mrs. Gelter, Mr. Bartholomew, Mr. Beischel. (4); No: None. The motion carried unanimously.

Submitted by,

Emily Armstrong
Assistant Director/Board Clerk

Dale Bartholomew

J. Duffy Beischel

Nadine Gelter

Angie Stocker