

REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS

ANDERSON TOWNSHIP PARK DISTRICT

June 30, 2010

Dale Bartholomew, President, called the regular meeting of the Board of Park Commissioners of the Anderson Township Park District to order at 6:32 pm at the Anderson Township Park District, Juilfs Park Office, 8249 Clough Pike, Cincinnati, OH 45244. Present were Board Members: Dale Bartholomew, Nadine Gelter, J. Duffy Beischel, Josh Gerth, and Angie Stocker. Also present were: Ken Kushner, Executive Director; Emily Armstrong, Assistant Director/Board Clerk; Brian Jordan, Financial Officer; and, Scott Lahman, Recreation Manger.

GUESTS: There were no guests present.

PLEDGE OF ALLEGIANCE

AGENDA: Mr. Beischel moved the Board approve the Agenda. Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, Mrs. Stocker. (5); No: None. The motion carried unanimously.

OLD BUSINESS:

W. M. Johnson Hills Park ~ Update: Mr. Kushner reported that Mr. Jeff Stine is developing the engineering plans for the park entrance to the Park Core parking lot. Mr. Kushner stated that Mr. Stine is exploring entrance possibilities that emphasize a good line of sight for park visitors as well as aesthetics. Mr. Kushner reported that an archeologist will be conducting a study of the property to identify possible structures and items of historical importance.

Riverside Park ~ All Weather Fields: Mr. Kushner reported that the ATPD is currently in the construction phase for the All Weather Fields at Riverside Park. He also stated that progress has been delayed by about three weeks as a result of excessive rains in June. Mr. Kushner reported that the advertisement for the Request for Proposal was in the Forest Hills Journal. He stated the bid opening would be Thursday, July 15th at 2 pm at the Juilfs Park Office. Mr. Beischel asked Mr. Jordan about accounting for income and expense with the All Weather Fields. Mr. Jordan stated that while separate accounts are currently set up in the ATPD's accounting system, he would develop a detailed plan for Fiscal Year 2011. Mr. Kushner reported that permits have been acquired from Anderson Township Zoning, Soil and Water Conservation District, and the Ohio Environmental Protection Agency. He stated the permit from Public Works was in progress.

Greater Anderson Days 2010: Mr. Kushner reported that planning for Greater Anderson Days continues. He stated that PNC Bank has committed as a Bronze level sponsor; 5/3rd Bank has committed as a band sponsor; and Rumpke has committed as a Silver level sponsor, contributing in-kind service. Mr. Kushner reported that invitations for the Sunday Sponsor Reception are being finalized. He also reported that the ATPD's 35th Birthday will be celebrated at the reception, at the suggestion of Mr. Beischel. Mr. Kushner stated that former Board Members will be added to the invite list. Mrs. Gelter suggested Mr. Kushner personalize the invitation to the former Board members.

Beech Acres Park ~ Cell Tower: Mr. Kushner reported that early in 2010, T-Mobile requested approval to sublease the monopole at Beech Acres Park and Clear Wireless had expressed interest in leasing ground space at the Beech Acres Park monopole site. He stated that in April,

Clear Wireless had notified Anderson Township Planning and adjacent park neighbors about Clear Wireless's plans to lease ground space, without the ATPD having made any agreement with T-Mobile on the proposed sub-lease with Clear Wire, and without the ATPD having accepted Clear Wireless's request.

Mr. Kushner reported to the Board that following review by ATPD legal counsel, Mr. Tom Luebbers, Esq., the ATPD is prepared to formally move forward with the T-Mobile and Clear Wireless on this matter. Mr. Kushner informed the Board that formal approval on this subject would be requested later in the meeting.

Resolution Numbering Correction: Mrs. Armstrong reported to the Board that **Resolution No. 2010-09**, passed at the May 13, 2010 meeting (an amendment to **Resolution No. 2009-11**, the 2010 Equipment Lease) was incorrectly numbered, and that it has been corrected as **Resolution No. 2010-10**.

NEW BUSINESS:

Anderson Township ~ Independence Day Parade: Mr. Kushner reported to the Board the ATPD will again participate in the Anderson Township Independence Day Parade, this year on Saturday July 3. Mr. Kushner invited the Board members and their families to join the ATPD float.

Calendar of Events: Mr. Kushner informed the Board about upcoming July and August events.

Cincinnati Magazine ~ Rating the Burbs 2010: Mr. Kushner provided the Board with Cincinnati Magazine's "Rating the Burbs 2010" article.

REQUEST FOR APPROVAL:

All Weather Fields Rental Agreement and Policies: Mr. Kushner reported that staff has researched procedures for synthetic turf facilities from all over the country in an effort to develop the policies provided for the Board's review and approval. The Board tabled the proposed All Weather Fields Rental Agreement and Policies, pending further review by staff.

Staff Changes: Mr. Beischel moved the Board approve staff's recommendation to:

Promote Kelsey Wilmers from Recreation Staff I to Recreation Staff II.

Hire the following assignable staff on their actual date of hire: Aubrey Houston, Recreation Staff I; Henry Sublett, Concessions Staff I; Dan Esslinger, Operations Staff I.

Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, Mrs. Stocker. (5); No: None. The motion carried unanimously.

Purchase Orders Approval: Mr. Beischel moved the Board approve the following between-meeting Purchase Orders:

Brandstetter Carroll, Inc	Riverside Park Parking Lot Engineering	\$ 17,500.00
Balester, Harr & Scherer	2008-2009 Audit	\$ 6,000.00
Roberts-Stine Group, LTD	Johnson Hills Driveway & Parking Lot Engineering	\$ 23,000.00
Blue Chip Pavement	Laverty Park Asphalt Resurface	\$ 14,795.00
Musco Sports Lighting, LLC	Riverside Park Field Lights	\$ 191,000.00

EME Fence Co	Riverside Park Safety Net	\$ 9,500.00
EME Fence Co	Riverside Park Fence	\$ 16,773.63
Hanson Aggregates	Gravel for Riverside Synthetic Fields	\$ 150,000.00

Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, Mrs. Stocker. (5); No: None. The motion carried unanimously.

July Budget: Mr. Jordan reported to the Board that the July Budget presented contains actual figures for fiscal years 2008-2009, an estimate with an educated guess for 2010, and a complete estimate for 2011.

Mr. Beischel moved the Board approve the July Budget for submission to the Hamilton County Auditor. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, Mrs. Stocker. (5); No: None. The motion carried unanimously.

Resolution No. 2010-11: Mrs. Stocker moved the Board approve **Resolution No. 2010-11, Consent to Sublease**, authorizing Mr. Kushner, Executive Director, to sign the Consent to Sublease, allowing T-Mobile Central LLC to sublease Beech Acres Park cell tower space to Clear Wireless LLC.

Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, Mrs. Stocker. (5); No: None. The motion carried unanimously.

FUNDRAISING AND GRANT ACTIVITY:

Grant Response: Mr. Kushner reported that the ATPD has been awarded a Surface Water Improvement Fund grant for the Riverside Park Permeable Parking Lot project. He explained the Ohio Environmental Protection Agency oversees this grant project. Mr. Kushner stated that the ATPD has been awarded funding for the requested amount in full, which will amount to \$150,000.00. He stated that the total project cost will be approximately \$240,000.00, and that the ATPD's contribution will amount to approximately \$ 90,000.00.

Eagle Scout Project: Mr. Kushner reported that Mr. John Kammerer has been diligently working on his Eagle Scout Project at Veterans Park. He explained that Mr. Kammerer has successfully planned, fundraised, and constructed fitness components to compliment the park trail. He reported that Mr. Kammerer raised \$4,250 for the five fitness stations and the ATPD contributed \$1,756 in equipment towards the \$6,006 project total. Mr. Kushner reported that donors to Mr. Kammerer's project include: Penn Station, A & A Safety, Mercy HealthPlex, PNC Bank, and Doctor's Committee. Mr. Kushner stated that the project will be finished upon installation of signage at each station and he provided pictures of Mr. Kammerer's project for the Board's review.

Mr. Bartholomew suggested staff invite Mr. Kammerer to the Greater Anderson Days Sponsor Reception, to honor him with the presentation of a certificate of accomplishment.

FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:

Mr. Bartholomew thanked Mr. Jordan for providing the bond liability list for the Board.

Mr. Beischel moved the Board approve the **May 2010 Financial Reports and Authorized the Expenditures** as presented by Mr. Jordan. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, Mrs. Stocker. (5); No: None. The motion carried unanimously.

APPROVAL OF MINUTES: Mrs. Gelter moved the Board approve the minutes of the **May 13, 2010 Regular Meeting**. Mr. Gerth seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, Mrs. Stocker. (5); No: None. The motion carried unanimously.

At 7:55 pm Mr. Beischel moved the Board adjourn into Executive Session to discuss land acquisition. Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, Mrs. Stocker. (5); No: None. The motion carried unanimously.

At 8:02 pm Mrs. Stocker moved the Board adjourn the Executive Session and re-open the regular meeting. Mr. Gerth seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, Mrs. Stocker. (5); No: None. The motion carried unanimously.

At 8:02 pm there being no further business to be brought before this Board, Mrs. Stocker moved to adjourn the meeting. Mr. Gerth seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, Mrs. Stocker. (5); No: None. The motion carried unanimously.

Submitted by,

Emily Armstrong
Assistant Director/Board Clerk

Dale Bartholomew

J. Duffy Beischel

Nadine Gelter

Josh Gerth

Angie Stocker