

# REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS

## ANDERSON TOWNSHIP PARK DISTRICT

**April 13, 2011**

Dale Bartholomew, President, called the regular meeting of the Board of Park Commissioners of the Anderson Township Park District to order at 6:30 pm at Park District headquarters, 8249 Clough Pike, Cincinnati, OH 45244. Present were Board Members: Dale Bartholomew, J. Duffy Beischel, Josh Gerth, and Nadine Gelter. Angie Stocker arrived at 6:58 pm.

Also present were: Ken Kushner, Executive Director; Emily Armstrong, Assistant Director/Board Clerk; Mike Smith, Operations Manager; and Sheila Fehn, Office Manager.

**GUESTS:** Lisa Wakeland, Forest Hills Journal.

### PLEDGE OF ALLEGIANCE

**AGENDA:** Mr. Beischel moved the Board approve the Agenda. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (4); No: None. The motion carried unanimously.

### OLD BUSINESS:

W. M. Johnson Hills Park ~ Update: Mr. Kushner reported the ATPD has begun the process to acquire the permits necessary for the proposed lake at W. M. Johnson Hills Park. He said staff met on-site March 28<sup>th</sup> with representatives from the following organizations: Hamilton County, Soil and Water; Hamilton County, Storm Water; Ohio Environmental Protection Agency, Stream Specialist; Army Corp of Engineers, Regulatory Project Manager; Ohio Department of Natural Resources, Dam Safety; as well as Jeff Stine, ATPD contract engineer. He stated a lengthy permit process lies ahead regarding the lake construction. He said the next step is to hire a firm to classify and map all blue-line streams on the property for the Ohio Environmental Protection Agency's (OEPA) application. Mr. Kushner stated additional surveys of the property will be required to determine if protected species are present, such as the Indiana Bat and Running Buffalo Clover.

Mr. Beischel suggested staff identify other areas of the park which could be developed while the lake permit issue is being resolved. He also suggested staff continue to promote W. M. Johnson Hills Park to let the community know it is currently open to the public.

Mr. Kushner stated all aspects of the park's development will be subject to the permit process. He also stated the Recreation Department is offering programming at W. M. Johnson Hills Park which has been well received by attendees.

Joint Recreation Agreement Update: Mr. Kushner stated he recently received the draft Joint Recreation Agreement with Anderson Township Government. He said he will provide the Board with the revised Agreement at the next meeting.

Hamilton County Park District Land Agreement: Mr. Kushner stated all necessary steps have been taken in the process to exchange the agreed upon real estate with the Hamilton County Park District (HCPD). He said the end result is a transfer of the approximately 2 acre portion for the new farm

access road at Clear Creek Park to the HCPD, in exchange for approximately 45 acres of land at W. M. Johnson Hills Park.

Cincinnati Museum Center: Mr. Kushner presented a draft Memorandum of Understanding (MOU) between the ATPD and the Cincinnati Museum Center (CMC), regarding the preservation of ATPD archaeological materials and areas of historical significance. He stated the MOU incorporates automatic, renewable, 5-year terms, unless either the ATPD or CMC propose to terminate or modify the MOU. Mr. Kushner said it has been the ATPD's longstanding practice to work with this reputable and accomplished entity in an effort to ethically and properly manage the artifacts which reside within the boundaries of the parks.

Mr. Beischel moved the Board authorize Mr. Kushner to sign the Memorandum of Understanding with the Cincinnati Museum Center, regarding the preservation of ATPD archaeological materials and areas of historical significance. Mr. Gerth seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (4); No: None. The motion carried unanimously.

Greater Anderson Days: Mr. Kushner reported sponsorships continue to be received for Greater Anderson Days. He said J S Gold & Coin has committed as a Gold level sponsor and that the Beechmont Automotive Group has again agreed to sponsor the fireworks display. He stated the 2011 event partners are comprised of the Anderson Area Chamber of Commerce, Anderson Township Government, and American Legion Post 318, with the ATPD serving as the event coordinator.

Mr. Bartholomew suggested the Board actively participate in the recruitment of volunteers to assist in the various event booths.

Clear Creek Park: Mr. Kushner reported staff had two on-site meetings with representatives from Hamilton County Planning and Development, Hamilton County Soil and Water, Army Corp of Engineers, Hamilton County Public Health, and Ford Development regarding the floodway alterations made by the neighboring property owner at Clear Creek Park. He said the end result of the meetings is the water course has been re-opened and the project is being brought into new permit compliance.

#### **NEW BUSINESS:**

Mr. Kushner reported the Great American Clean Up as being scheduled for Saturday, April 16 in three ATPD parks and he welcomed their participation.

#### **FUNDRAISING AND GRANT ACTIVITY:**

Mr. Kushner reported the Juilfs Park Playground renovation is being submitted for the "Pepsi Refresh Project" grant. He stated the ATPD will promote the project cause at Greater Anderson Days.

Mr. Beischel stated he was pleased staff was seeking funding from a private source versus a governmental source.

#### **REQUESTS FOR APPROVAL:**

Staff Changes: Mrs. Gelter moved the Board approve staff's recommendation to hire the following on their actual date of hire:

Jordan Dugger, Concessions I; Lindsey Homan, Concessions I; Susan Newell, Concessions I; David Gosset, Operations I; Lonnie Meadows, Operations I; and James Verdon, Operations I.

Mr. Gerth seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (4); No: None. The motion carried unanimously.

**Purchase Orders:** Mr. Beischel moved the Board approve the following between meeting Purchase Order:

Arnold Printing, Summer Park Guide                      \$ 6,500.00

Mr. Gerth seconded the motion. Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (4); No: None. The motion carried unanimously.

Angie Stocker arrived at the meeting at 6:58 pm.

**FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:**

Mr. Gerth moved the Board approve the **March 2011 Financial Reports and Authorize the Expenditures** as presented by Mr. Kushner.

Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (5); No: None. The motion carried unanimously.

**APPROVAL OF MINUTES:**

Mrs. Gelter moved the Board approve the minutes of the **March 9, 2011 Regular Meeting.**

Mr. Gerth seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (5); No: None. The motion carried unanimously.

**PUBLIC TO ADDRESS THE BOARD:**

Ms. Wakeland asked the Board: when staff met with the public entities regarding the W. M. Johnson Hills Park lake project; which agencies attended the meeting; and, for clarification on the protected species discussed earlier in the meeting.

Mr. Kushner stated the agencies represented were: Hamilton County, Soil and Water; Hamilton County, Storm Water; Ohio Environmental Protection Agency, Stream Specialist; Army Corp of Engineers, Regulatory Project Manager; Ohio Department of Natural Resources, Dam Safety; as well as Jeff Stine, ATPD contract engineer. Mr. Kushner said the lake was designed by architectural firm, Human Nature, and engineered by Jeff Stine. He said the public entities got involved after the ATPD applied for a clearing permit. He stated that all the entities seemed willing to work through the project and that the OEPA's permit requirement is a detour in the process.

Mr. Beischel stated the species in question included the Indiana Bat and Running Buffalo Clover.

The Board thanked Ms. Wakeland for attending the meeting.

At 7:09 pm Mr. Bartholomew moved the Board adjourn into Executive Session to discuss land acquisition. Mr. Beischel seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (5); No: None. The motion carried unanimously.

At 8:00 pm Mrs. Stocker moved the Board adjourn the Executive Session and re-open the regular meeting. Mr. Gerth seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (5); No: None. The motion carried unanimously.

Mrs. Stocker moved the Board authorize Mr. Kushner to move forward with the process to purchase the agreed upon property. Mr. Beischel seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (5); No: None. The motion carried unanimously.

Mrs. Stocker asked what the outcome was regarding the Board's request for Deputy Brian Hayes, Hamilton County Sheriff's Office ATPD Resource Officer, to spend his time patrolling the parks instead of attending Board meetings. Mr. Kushner reported he and Mr. Bartholomew had individually discussed the Board's request with Lieutenant Hartzler, and that Lt. Hartzler found the request to be reasonable.

At 8:02 pm there being no further business to be brought before this Board, Mrs. Stocker moved to adjourn the meeting. Mr. Gerth seconded the motion. Voting: Voting: Yes: Mrs. Stocker, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (5); No: None. The motion carried unanimously.

Submitted by,

Emily Armstrong  
Assistant Director/Board Clerk

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Dale Bartholomew

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J. Duffy Beischel

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Nadine Gelter

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Josh Gerth

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Angie Stocker