

REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS

ANDERSON TOWNSHIP PARK DISTRICT

March 9, 2011

Dale Bartholomew, President, called the regular meeting of the Board of Park Commissioners of the Anderson Township Park District to order at 6:30 pm at Park District headquarters, 8249 Clough Pike, Cincinnati, OH 45244. Present were Board Members: Dale Bartholomew, Angie Stocker, J. Duffy Beischel, Josh Gerth, and Nadine Gelter.

Also present were: Ken Kushner, Executive Director; Emily Armstrong, Assistant Director/Board Clerk; Brian Jordan, Financial Officer; Mike Smith, Operations Manager; and Sheila Fehn, Office Manager.

GUESTS: Lisa Wakeland, Forest Hills Journal; Deputy Brian Hayes, Hamilton County Sheriff's Office, ATPD Resource Officer.

PLEDGE OF ALLEGIANCE

AGENDA: Mr. Beischel moved the Board approve the Agenda. Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (5); No: None. The motion carried unanimously.

OLD BUSINESS:

W. M. Johnson Hills Park ~ Update: Mr. Kushner reported Ms. Jeannine Kreinbrink, Senior Archaeologist with Natural and Ethical Environmental Solutions, LLC, completed the site analysis of W. M. Johnson Hills Park. He stated she is currently working on a building/structures report. He said planning continues for the road and lake under the direction of engineer, Mr. Jeff Stine. Mr. Kushner reported H & M Surveying has set permanent monument control points throughout the park, to enable efficiency and cost effectiveness with the development evolution of the park.

Joint Recreation Agreement Update: Mr. Kushner stated he had no new information to report regarding the revision of the Joint Recreation Agreement with Anderson Township Government.

Hamilton County Park District Land Agreement: Mr. Kushner stated in October of 2010, the Board authorized Resolution 2010-12, authorizing the exchange of real estate with Hamilton County Park District (HCPD). He said the exchange consists of the ATPD transferring the approximately 2 acre portion for the new farm access road at Clear Creek Park to the HCPD, in exchange for approximately 45 acres of land at W. M. Johnson Hills Park. He reported the next step in this process is to formally establish that the ATPD is ready, willing, and able to purchase the property, for the sole purpose of conservation uses or for park and recreation purposes. Mr. Kushner presented correspondence from the HCPD outlining the public stage of the land transfer process. He stated the minimum bid price for the property is one (1) dollar and a 25 foot wide access corridor along the west side of Clear Creek Park for a future farm access driveway on fee simple.

REQUEST FOR APPROVAL:

Resolution 2011-03: Mrs. Gelter moved the Board approve **Resolution 2011-03, Acceptance Of Hamilton County Park District Offer To Sell Land In Exchange For Real Estate Owned By The Anderson Township Park District.** Mr. Beischel seconded the motion. Voting: Yes: Mrs.

Stocker, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (5); No: None. The motion carried unanimously.

Greater Anderson Days: Mr. Kushner reported the first Greater Anderson Days event-partner meeting is at the end of March and sponsorship promotion continues. He said the 2011 event partners are the Anderson Area Chamber of Commerce, Anderson Township Government, and American Legion Post 318, with the ATPD again serving as the event coordinator.

NEW BUSINESS:

Cincinnati Museum Center Preservation Agreement: Mr. Kushner reported the agreement the ATPD has enjoyed with the Cincinnati Museum Center (CMC) regarding the preservation of archaeological and areas of historical significance in the ATPD parks is due for an update. He stated the ATPD has been working with Jane MacKnight and Robert Gemheimer of the CMC on the preservation and curation policies. He said it has been the ATPD's longstanding practice to work with this reputable and accomplished entity in an effort to ethically and properly manage the artifacts which reside within the boundaries of the parks. Mr. Kushner stated he will keep the Board apprised of the evolving revised agreement(s).

Clear Creek Park ~ Floodway Alterations: Mr. Kushner presented a letter the ATPD sent to Hamilton County Planning and Development regarding the floodway alterations made by the neighboring property owner at Clear Creek Park. He stated the ATPD received a response phone call from Mr. Mohammad Islam, Project Engineering Manager, during which Mr. Kushner requested Mr. Islam uphold the fill permit requirements under which the neighbor is operating. Mr. Kushner stated he will keep the Board apprised of the situation, especially considering the imminent flooding of Clear Creek Park.

Juilfs Park ~ Playground Renovation: Mr. Kushner stated the Juilfs Park playground has been a signature facility for the Anderson Township Park District since the late 1980's. He said while it was once award-worthy, it is currently in need of a significant renovation, as indicated in the ATPD Playground Renovation Schedule. He reported the magnitude of the play space and volume of associated play units will be comparable to the footprint of the current playground. Mr. Kushner stated Staff is planning to incorporate a public input component, for which Staff will display various playground amenity alternatives and conceptual plans for the community's review and comment. Mr. Kushner stated Staff will begin the public input process this summer by asking people what they like and dislike about playgrounds in general, as well as their preference regarding specific types of surfaces and play units.

Recreation Department Report ~ Daddy Daughter Dance: Mr. Lahman presented the 2011 Daddy Daughter Dance financial report. Mr. Bartholomew congratulated Staff for having provided an exceptional event for the 1,171 people in attendance. He stated he has heard many positive comments from several of the people who attended the Dance.

Calendar of Events: Mr. Beischel asked why the Easter Egg Hunt location was moved from Beech Acres Park, back to Riverside Park. Mr. Kushner stated this popular event has outgrown Beech Acres Park and that Riverside is a better logistical location, especially for the Adult Egg Hunt, which will take place on the All Weather Fields.

FUNDRAISING AND GRANT ACTIVITY:

Mr. Kushner stated T. P. White & Sons Funeral Home and the Mt. Washington Savings & Loan have once again committed as sponsors of the popular ATPD Movies and Concerts in the Park Series for summer, 2011. The Board suggested Staff continue to consider avenues to adequately honor these two area businesses for their long-standing contributions made to the community through the ATPD.

Mr. Kushner reported staff has been researching various grant and sponsorship opportunities for lake construction at W. M. Johnson Hills Park, playground renovation at Juilfs Park, and additional permeable pavement parking lots.

REQUESTS FOR APPROVAL:

Staff Changes: Mrs. Armstrong stated Lori Fyffe is a former ATPD employee and a current ATPD contract employee, serving periodically as a sports instructor, event staff, and support staff. She reported Mrs. Fyffe's sister, Becky Erikson (Dreyer), is a current employee at the ATPD and serves as an assignable Rec II employee, including support staff responsibilities. Mrs. Armstrong noted the Board was made aware of Mrs. Fyffe's status as a former employee and of her relation to Mrs. Erikson when the Board approved Mrs. Fyffe's contract employment status at the April 8, 2010 Regular Board Meeting.

Mrs. Stocker moved the Board approve staff's recommendation to hire Lori Fyffe, Assignable Support Staff on her actual date of hire. Mr. Gerth seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (5); No: None. The motion carried unanimously.

Training: Mrs. Gelter moved the Board approve registration and related costs of the Auditor of State Local Government Officials' Conference for Mr. Kushner for an amount not to exceed \$295. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (5); No: None. The motion carried unanimously.

Resolution 2011-03: The Board approved Resolution 2011-03, Acceptance Of Hamilton County Park District Offer To Sell Land In Exchange For Real Estate Owned By The Anderson Township Park District, in the Old Business Follow-Up portion of the Meeting.

Purchase Orders:

Mr. Beischel moved the Board approve the following between meeting Purchase Orders:

Advanced Turf Solutions, Inc.	Fertilizer	\$ 7,200.00
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Mr. Gerth seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (5); No: None. The motion carried unanimously.

FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:

Mr. Gerth moved the Board approve the **February 2011 Financial Reports and Authorize the Expenditures** as presented by Mr. Jordan.

Mr. Beischel seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (5); No: None. The motion carried unanimously.

APPROVAL OF MINUTES:

Mrs. Gelter moved the Board approve the minutes of the **February 9, 2011 Regular Meeting**.

Mr. Gerth seconded the motion. (Mrs. Stocker was not in attendance at the February Meeting, as she was out-of-town for business). Voting: Yes: Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (4); No: None. The motion carried unanimously.

PUBLIC TO ADDRESS THE BOARD:

Deputy Brian Hayes, Hamilton County Sheriff's Office ATPD Resource Officer, stated he was directed to attend ATPD Board Meetings by his Commanding Officer. Mr. Beischel stated while he respected the intentions of Deputy Hayes's Commanding Officer, he would prefer to have Deputy Hayes's time spent patrolling the parks. Mr. Beischel commended Deputy Hayes for his efforts in the parks and welcomed him to stop in at meetings any time.

Ms. Wakeland asked the Board when the Juilfs Park playground was originally built; what the extent of the renovation will be; what choices will the community have in the design; and what the timeline will be for construction. Mr. Kushner stated the playground was originally constructed in the late 1980's; the renovation will be a total replacement; the feedback from the community will help determine the type of play units and surfacing; and that construction is currently planned for 2012. He stated the ATPD will make the final decisions on the project as the life span of the components is a priority consideration. He further stated the project ultimately depends on the 2012 ATPD budget, and may result in the ATPD holding off on development elements of W. M. Johnson Hills Park in order to accomplish the project.

Ms. Wakeland asked the Board how often Clear Creek Park floods and what the effects will be after the water recedes. Mr. Kushner stated while Clear Creek Park typically floods annually in the spring, it has been approximately four years since it last flooded. He said the effects are usually minimal, however, this year may be different since a neighbor has created a recent floodway problem. Mr. Kushner stated the ATPD does not want to tell a property owner what to do, but if the ATPD is negatively affected, the ATPD has to get involved.

At 6:57 pm Mr. Bartholomew moved the Board adjourn into Executive Session to discuss land acquisition, personnel, and pending litigation. Mr. Beischel seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (5); No: None. The motion carried unanimously.

The Board took a short break.

At 7:32 pm Mrs. Gelter moved the Board adjourn the Executive Session and re-open the regular meeting. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (5); No: None. The motion carried unanimously.

Mrs. Gelter moved the Board direct Mr. Kushner to conduct an appraisal on the agreed to property. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (5); No: None. The motion carried unanimously.

At 7:33 pm there being no further business to be brought before this Board, Mrs. Gelter moved to adjourn the meeting. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Beischel, Mr. Bartholomew, Mr. Gerth, and Mrs. Gelter. (5); No: None. The motion carried unanimously.

Submitted by,

Emily Armstrong
Assistant Director/Board Clerk

Dale Bartholomew

J. Duffy Beischel

Nadine Gelter

Josh Gerth

Angie Stocker