

REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS ANDERSON TOWNSHIP PARK DISTRICT

April 16, 2013

Josh Gerth, President, called the regular meeting of the Board of Park Commissioners of the Anderson Township Park District (“ATPD”) to order at 6:30 pm at Park District Headquarters, 8249 Clough Pike, Cincinnati, OH 45244. Present were Board Members: Nadine Gelter, and Dale Bartholomew. Angie Stocker arrived shortly after the meeting began.

Also present were: Ken Kushner, Executive Director; Emily Armstrong, Assistant Director/Board Clerk; Brian Jordan, Financial Officer; Jessica Fall, Recreation Manager; Sheila Fehn, Office Manager; and Mike Smith, Operations Manager.

GUESTS: Lisa Wakeland, Forest Hills Journal.

PLEDGE OF ALLEGIANCE

AGENDA: Mrs. Gelter moved the Board approve the Agenda. Mr. Bartholomew seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Gerth, and Mr. Bartholomew. (3); No: None. The motion carried unanimously.

Public to Address the Board: No one from the public wished to address the Board at this time.

OLD BUSINESS:

Juilfs Park Playground Renovation: Mr. Kushner reported the Juilfs Park Playground project is progressing. He said Juilfs Park visitors are finding play alternatives while the playground is under construction, including building sand castles on the sand volleyball courts, flying kites, and playing in the open space.

Angie Stocker arrived at 6:33 p.m.

Future Park Improvements Plan: Mr. Kushner presented the Anderson Township resident survey, which will be used to determine the community’s future park improvement priorities. The survey will be featured in the Summer Park Guide, at ATPD events, and on AndersonParks.com. Twenty-three thousand (23,000) Park Guides will be printed, with 17,000 being delivered to homes. Feedback will be gathered through Greater Anderson Days.

Riverside Park ~ Dry Run Sewer Extension, Phase II: Mr. Kushner reported he has been negotiating with the Metropolitan Sewer District (“MSD”) regarding the Dry Run Sewer Extension, Phase II project at Riverside Park, per the Board’s previous authorization.

Mr. Bartholomew asked Mr. Kushner to provide the Board with the project footprint as it develops.

NEW BUSINESS:

Calendar of Events: Mr. Kushner provided a Calendar of Events for the Board’s review of upcoming programs and events.

Egg Hunts: Mr. Kushner stated both the Egg Hunts in March went extremely well. Separating the two events enabled staff to focus on each hunt, resulting in especially smooth and fun Youth Hunts on Saturday, March 30th. He said he heard a record number of positive comments about the hunts being well organized, and really fun.

Mrs. Fall reported the following participation numbers for the 2013 Hunts: Youth - 1,277; Adult – 889. She said the ATPD bases the event dates on Easter, which will be mid-April in 2014, therefore resulting in much later events next year.

Mr. Bartholomew asked staff to consider the NCAA Men’s Basketball Tournament Schedule when selecting future Egg Hunt dates.

Mr. Gerth stated he was impressed and that the Adult Hunts were fun to watch.

Great American Clean Up: Mr. Smith reported over 90 volunteers participated in the Great American Clean Up at W. M. Johnson Hills Park and Juilfs Park on April 13th. He said the parks look significantly better and a lot of work was accomplished thanks to the effort of all the hard working participants. Operations staff worked with crews of volunteers, organized by Scott Lahman. He thanked Nadine and Dave Gelter, and Emily Armstrong for their involvement in the event.

Mr. Kushner stated while the ATPD has hosted 6-7 clean up days at W. M. Johnson Hills Park, there always seems to be more to do.

FUNDRAISING AND GRANT ACTIVITY:

Juilfs Park Playground Fundraising: Mr. Kushner reported the Juilfs Park Playground fundraising continues with the Apple Tree project.

Pickleball: Mr. Kushner stated staff continues to work with the Anderson Pickleball Club (“APC”) on a grant to construct pickleball courts at Clear Creek Park. The ATPD would provide a match of land, labor, and construction equipment.

Sponsorship: Mr. Kushner reported T.P. White and Sons Funeral Home and Mt. Washington Savings & Loan have again committed as sponsors of the Movies and Concerts in the Park Series. He provided the 2013 Marketing Opportunities packet.

REQUESTS FOR APPROVAL:

All Weather Fields Rental Agreement and Policies: Mr. Kushner stated the All Weather Fields Rental Agreement and Policies revision includes the Youth Sports Concussion information and minor changes to the Release, Hold Harmless, and Indemnification Agreement.

Mr. Bartholomew suggested “Government” remain after “Anderson Township” in the Release section.

Mr. Gerth moved the Board approve the revised All Weather Fields Rental Agreement and Policies with the minor changes as discussed.

Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mrs. Gelter, Mr. Gerth, and Mr. Bartholomew. (4); No: None. The motion carried unanimously.

Training ~ Executive Director: Mr. Gerth moved the Board approve the Executive Director's request for Training at the Ohio Parks and Recreation Association Regional Seminar, "Defining Priorities While Getting a Grip on Costs", on May 8, 2013, at Voice of America Park, West Chester, Ohio, with expenses not to exceed \$30.00.

Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mrs. Gelter, Mr. Gerth, and Mr. Bartholomew. (4); No: None. The motion carried unanimously.

2013 Fees and Charges: Mr. Kushner stated the 2013 Fees and Charges proposed revision reflects new, lower prices for portable toilets.

Mr. Bartholomew moved the Board approve the revised 2013 Fees and Charges as presented.

Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Stocker, Mrs. Gelter, Mr. Gerth, and Mr. Bartholomew. (4); No: None. The motion carried unanimously.

Monthly Purchase Order Approval: Mr. Gerth moved the Board approve the following between-meeting Purchase Order:

Arnold Printing	Summer Park Guide	\$ 6,459.00
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Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Stocker, Mrs. Gelter, Mr. Gerth, and Mr. Bartholomew. (4); No: None. The motion carried unanimously.

FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:

Mr. Bartholomew moved the Board approve the **March, 2013 Financial Reports and Authorize the Expenditures** as presented by Mr. Jordan.

Mr. Gerth seconded the motion. Voting: Yes: Mrs. Stocker, Mrs. Gelter, Mr. Gerth, and Mr. Bartholomew. (4); No: None. The motion carried unanimously.

APPROVAL OF MINUTES:

Mr. Kushner stated the ATPD Board Meeting minutes are intended to capture the flavor and intent of the meetings. They are not meant to be a verbatim account of what was said at the meetings.

Mr. Bartholomew said he appreciates the time and attention Mrs. Gelter dedicates to the editing process of the minutes. He suggested staff provide the Board members with a longer period of time to review the minutes, following Mrs. Gelter's editing process.

Mr. Gerth moved the Board approve the minutes from the **March 12, 2013 Regular Meeting** as written. Mr. Bartholomew seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Gerth, and Mr. Bartholomew. (3); No: None: Abstain: Mrs. Stocker. (1). The motion carried.

Mr. Gerth moved the Board approve the minutes from the **March 15, 2013 Special Meeting** as written. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Gerth, and Mr. Bartholomew. (3); No: None: Abstain: Mrs. Gelter. (1). The motion carried.

PUBLIC TO ADDRESS THE BOARD: Ms. Wakeland asked when the Park Guide featuring the Public Input Survey will hit homes and go live online?

Mrs. Armstrong said the Park Guide will be delivered to homes in the earlier part of May and that the online survey will go live simultaneously.

At 6:53 pm, Mrs. Stocker moved the Board adjourn into Executive Session to discuss land acquisition and to consider the employment of an applicant. Mr. Gerth seconded the motion. Voting: Yes: Mrs. Stocker, Mrs. Gelter, Mr. Gerth, and Mr. Bartholomew. (4); No: None. The motion carried unanimously.

At 7:15 pm, Mr. Bartholomew moved the Board adjourn the Executive Session and re-open the Regular Meeting. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mrs. Gelter, Mr. Gerth, and Mr. Bartholomew. (4); No: None. The motion carried unanimously.

No decision was made by the Board at this time.

Mr. Kushner reported the Anderson Area Chamber of Commerce, Citizen of the Year program is May 8, 2013 at the Holiday Inn and Suites in Eastgate. Reds Hall of Fame Announcer and Anderson resident, Marty Brennaman is this year's Citizen of the Year. Mr. Kushner extended an event invitation to the Board members.

At 7:17 pm, there being no further business to be brought before this Board, Mr. Bartholomew moved to adjourn the meeting. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mrs. Gelter, Mr. Gerth, and Mr. Bartholomew. (4); No: None. The motion carried unanimously.

Submitted by,

Emily Armstrong
Board Clerk

Dale Bartholomew

Nadine Gelter

Josh Gerth

Angie Stocker