

REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS ANDERSON TOWNSHIP PARK DISTRICT

December 10, 2013

Angie Stocker, President, called the regular meeting of the Board of Park Commissioners of the Anderson Township Park District ("ATPD") to order at 6:32 pm at Park District Headquarters, 8249 Clough Pike, Cincinnati, OH 45244. Present were Board Members: Tom Turchiano, Nadine Gelter, Josh Gerth, and Dale Bartholomew.

Also present were: Ken Kushner, Executive Director; Emily Armstrong, Assistant Director/Board Clerk; Brian Jordan, Financial Officer; Jessica Fall, Recreation Manager; and Sheila Fehn, Office Manager.

GUESTS: Lisa Wakeland, Forest Hills Journal

PLEDGE OF ALLEGIANCE

AGENDA: Mr. Gerth moved the Board approve the Agenda as presented. Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Gelter, Mrs. Stocker, Mr. Gerth, and Mr. Bartholomew (5); No: None. The motion carried unanimously.

Recognition of Board Member, Josh Gerth: Mr. Kushner honored Mr. Gerth for his service to the Board of Park Commissioners from 2009-2013. He said that while Board Members over the years have left to serve as judges and such, Mr. Gerth is the first member leaving to serve as an Anderson Township Trustee, beginning his term in January of 2014. Mr. Kushner thanked him for his dedication to the community through the ATPD and said he was confident Mr. Gerth will continue to help move Anderson Township forward in his new role. He presented Mr. Gerth with an engraved clock on behalf of the Park District.

Mrs. Gelter presented Mr. Gerth with an ornament gift and a note which Mr. Gerth read aloud. Her note included kind words about Mr. Gerth's dedication to Anderson Township as a Board of Park Commissioner and the positive influence he will have on the community in his new role as Trustee.

Mr. Gerth said leaving the ATPD Board of Park Commissioners is bitter sweet. While he is excited about being a Trustee for the community he loves, he will miss being on the Park Board. He is proud to have served on the Park Board the last four years and is appreciative of each of his fellow Board Members and the ATPD staff. While he was growing up in Anderson Township, the parks were always just there, part of what you got for living here. Now he understands there is so much more that goes in to having great parks and the value they add to the community. He praised the staff individually for their stewardship of the parks and facilities. He said the ATPD is a model park district for all around the state. He has a lot of things to get done in the community as Trustee, and looks forward to continuing a positive relationship with the ATPD for the benefit of the community. He said it has been an honor and a pleasure to be a part of the Board of Park Commissioners.

The Board celebrated with dessert and took group pictures of the Board members.

Public to Address the Board: No one from the public wished to address the Board at this time.

OLD BUSINESS:

Future Park Improvements Plan: Mr. Kushner reported he will keep the Board apprised of the Focus Group sessions for the Future Park Improvements Plan, which will take place in 2014.

Nagel Middle School Project: Mr. Kushner reported the ATPD's partnership project with two Nagel Middle School science classes has successfully solved the erosion problem at Juilfs Park. Thirty-seven students participated in the implementation of the design solution with ATPD staff. The project took about two hours to accomplish. The students were proud of their work. We will continue to explore project partnerships with Nagel Middle School.

Annexation ~ House Bill 277: Mr. Kushner presented the Ohio Township Association's recap on House Bill 277. State Representative Peter Stautberg introduced the Bill on October 22th. The goal of this bill is simply to allow taxpayers of political subdivisions a voice and a vote in a Type II, Expedited Annexation proceeding.

NEW BUSINESS:

Calendar of Events: Mr. Kushner presented a Calendar of Events, for review by the Board, of upcoming programs and events. He highlighted that Santa's Workshop took place December 7th, much to the delight of the children in attendance.

Mrs. Fall said the girls' basketball league tournaments will start December 15th. The deadline to register for the boys' basketball leagues and the girls' high school league is December 16th; these leagues will begin mid-January.

Mrs. Gelter asked about the status of the Kiwanis Basketball Association's leagues for boys in grades 7-12.

Mr. Kushner said Kiwanis had members step up to run its long standing program again this year.

FUNDRAISING AND GRANT ACTIVITY:

Pickleball Courts at Clear Creek Park: Mr. Kushner presented a letter from the Ohio Department of Natural Resources, notifying the ATPD that it has been awarded a grant to construct pickleball courts at Clear Creek Park. The grant is pending final approval by the State of Ohio Controlling Board. The grant amount is \$66,816 and the ATPD will provide a match of land, labor, and construction equipment. He said project construction will coincide simultaneously with the Clear Creek Park parking lot.

REQUESTS FOR APPROVAL:

Staff Changes: Mr. Turchiano moved the Board approve staff's recommendation to promote full time employee, **Lorin Smith**, from Recreation Administrative Assistant, to Recreation Supervisor, on her actual date of promotion.

Mrs. Gelter seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Gelter, Mrs. Stocker, Mr. Gerth, and Mr. Bartholomew (5); No: None. The motion carried unanimously.

2014 Meeting Schedule: Mr. Bartholomew moved the Board approve the 2014 Board of Park Commissioners Regular Meeting Schedule, reflecting Tuesday meetings as presented. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Gelter, Mrs. Stocker, Mr. Gerth, and Mr. Bartholomew (5); No: None. The motion carried unanimously.

Resolution 2013-07 ~ 2014 Auditor's Tax Advance Request:

Mr. Bartholomew moved the Board approve **Resolution 2013-07, requesting an Advance Payment of Taxes** to be drawn on the undivided real estate tax fund.

Mr. Gerth seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Gelter, Mrs. Stocker, Mr. Gerth, and Mr. Bartholomew (5); No: None. The motion carried unanimously.

Resolution 2013-08 ~ 2013 Amended Certificate All Resources:

Mr. Turchiano moved the **Board approve Resolution 2013-08, approving the final revenues and final summary budget appropriations** for 2013 as presented.

Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Gelter, Mrs. Stocker, Mr. Gerth, and Mr. Bartholomew (5); No: None. The motion carried unanimously.

2014 Budget:

After review and discussion of the revenue and appropriations proposal, Mr. Bartholomew moved to:

- 1) Approve the 2014 budget receipts and appropriations, with the understanding that the carryover balance is currently a projection which is finalized when the books are closed for 2013. When the actual carry-over is determined at the close of the year, the difference shall be added or deleted from appropriations and receipts as necessary.
- 2) Authorize the Financial Officer to make the necessary adjustments and set up the 2014 appropriations, receipts, and purchase orders to pay invoices accordingly prior to the January meeting.

Mr. Turchiano seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Gelter, Mrs. Stocker, Mr. Gerth, and Mr. Bartholomew (5); No: None. The motion carried unanimously.

Meeting Cancellation: Mr. Bartholomew moved the Board cancel the December 17, 2013 budget meeting since it is not needed. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Gelter, Mrs. Stocker, Mr. Gerth, and Mr. Bartholomew (5); No: None. The motion carried unanimously.

Monthly Purchase Order Approval: Mr. Bartholomew moved the Board approve the following between-meeting Purchase Orders:

Prospera Solutions Group	Routers & Installation	\$ 8,955.00
Overhead Doors	Doors for ROCE A-Barn	\$ 5,700.00

Mr. Turchiano seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Gelter, Mrs. Stocker, Mr. Gerth, and Mr. Bartholomew (5); No: None. The motion carried unanimously.

Mrs. Gelter asked Mr. Kushner to explain how ROCE got its name.

Mr. Kushner said ROCE stands for Rangers, Operations, and Concessions Extension, which represented the departments that originally functioned out of the support facility. Rocky was also the name of the property owner, from whom the ATPD purchased the property.

FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:

Mr. Bartholomew moved the Board approve the **November, 2013 Financial Reports and Authorize the Expenditures** as presented by Mr. Jordan.

Mrs. Gelter seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Gelter, Mrs. Stocker, Mr. Gerth, and Mr. Bartholomew (5); No: None. The motion carried unanimously.

APPROVAL OF MINUTES:

Mrs. Gelter moved the Board approve the minutes from the **November 12, 2013 Regular Meeting** as written. Mr. Gerth seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Gelter, Mrs. Stocker, Mr. Gerth, and Mr. Bartholomew (5); No: None. The motion carried unanimously.

PUBLIC TO ADDRESS THE BOARD: Ms. Wakeland asked the following questions regarding the ATPD's budget: where did the money come from to pay for the Juilfs Park Playground in 2013, as the capital projects appropriations seemed low; why is there a jump in the 2014 budget for capital projects.

Mr. Kushner said most of the play units and playground equipment were purchased in 2012 for the Juilfs Park playground project. Mr. Jordan said additional funds for the playground were provided by the Anderson Foundation for Parks and Recreation, which is not part of the District's budget.

Mr. Kushner said the 2014 budget includes two awarded grant projects and one outstanding grant project: the ATPD must show the funding for the Clear Creek Park Parking Lot and Pickleball Courts Projects as the grants are reimbursing. The ATPD is awaiting notification of grant funding for the proposed playground at Kellogg Park, for which the funding must be represented in order to be eligible for the grant.

The Board thanked Ms. Wakeland for attending the meeting.

At 6:59 pm, Mr. Bartholomew moved the Board adjourn into Executive Session to discuss land acquisition. Mr. Turchiano seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Gelter, Mrs. Stocker, Mr. Gerth, and Mr. Bartholomew (5); No: None. The motion carried unanimously.

At 7:29 pm, Mrs. Gelter moved the Board adjourn the Executive Session and re-open the Regular Meeting. Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Gelter, Mrs. Stocker, Mr. Gerth, and Mr. Bartholomew (5); No: None. The motion carried unanimously.

Mr. Kushner said he and Mr. Jordan were recently invited to a Tax Increment Financing ("TIF") meeting at the Township. Also present were members from the Forest Hills School District ("FHSD"), Anderson Township, and Hamilton County. Since the inception of TIF, only the FHSD has been held harmless and has received all their tax funding. He provided copies of the materials from the meeting for the Board's review.

At 7:37 pm, there being no further business to be brought before this Board, Mr. Turchiano moved to adjourn the meeting. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Gelter, Mrs. Stocker, Mr. Gerth, and Mr. Bartholomew (5); No: None. The motion carried unanimously.

I hereby certify that the foregoing are the minutes of the December 10, 2013 meeting of the Board of Park Commissioners, which minutes reflect the essence of the meeting and are not verbatim.

Emily Armstrong
Board Clerk

Dale Bartholomew

Nadine Gelter

Josh Gerth

Angie Stocker

Tom Turchiano