

# REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS ANDERSON TOWNSHIP PARK DISTRICT

October 8, 2013

Angie Stocker, President, called the regular meeting of the Board of Park Commissioners of the Anderson Township Park District ("ATPD") to order at 6:30 pm at Park District Headquarters, 8249 Clough Pike, Cincinnati, OH 45244. Present were Board Members: Nadine Gelter, Josh Gerth, and Dale Bartholomew.

Also present were: Ken Kushner, Executive Director; Emily Armstrong, Assistant Director/Board Clerk; Brian Jordan, Financial Officer; Jessica Fall, Recreation Manager; Marshal Carpenter, Recreation Supervisor; and Sheila Fehn, Office Manager.

**GUESTS:** Lisa Wakeland, Forest Hills Journal

## PLEDGE OF ALLEGIANCE

Mr. Kushner introduced Marshal Carpenter as a new full time member of the Recreation Department. The Board welcomed Mr. Carpenter to the Anderson Township Park District.

**AGENDA:** Mrs. Stocker moved the Board approve the Agenda as presented. Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Gerth, Mrs. Stocker, and Mr. Bartholomew (4); No: None. The motion carried unanimously.

**Public to Address the Board:** No one from the public wished to address the Board at this time.

## OLD BUSINESS:

Juilfs Park Playground Project: Mr. Kushner reported all phases of the Juilfs Park Playground project are now complete with the exception of the future water play phase. Fundraising continues for the final water play area. He said the Board should have received an invitation to the Apple Tree Dedication on October 23<sup>rd</sup>. The Apple Tree project generated new interest following the installation of the granite slab.

Mr. Bartholomew asked how much money the water play phase requires.

Mr. Kushner stated the water play phase would cost approximately \$80,000. He further said the water play features have gone up in price significantly since the ATPD installed the water play area at Beech Acres Park several years ago.

Mrs. Gelter asked what the future fundraising money will be used for once the final Juilfs Park playground phase has been completed.

Mr. Kushner stated there will always be a need for money in the playground fund for maintenance, replacement play pieces, and play feature additions.

Future Park Improvements: Mr. Kushner reported the Focus Group session for the Future Park Improvements Plan will take place Thursday, October 24<sup>th</sup> at the Beech Acres Park RecPlex, from 7-8p. He presented an invitation which was sent to the residents who expressed interest on the Resident Survey which was promoted through the summer. He said at least eight out of thirty six people have notified staff they plan to attend the Focus Group.

Mr. Kushner asked how many of the Board Members planned to attend the meeting. Since at least three replied they planned to attend to observe the process, Mrs. Armstrong said she would post a meeting notice to meet Open Meeting requirements.

#### **NEW BUSINESS:**

Nagel Middle School Project: Mr. Kushner reported the ATPD has partnered with two Nagel Middle School science classes to solve an erosion problem at Juilfs Park. The students will present their solution options to ATPD staff, taking the project all the way from the conceptual stage to the final repair stage. The problem is rain washes mulch from a planter bed onto a walkway near the new playground. He said it will be interesting to see what solutions the classes propose. Staff will guide the students as they make the actual repair. He said the only parameter staff gave the students is that they cannot cut out any concrete. The students, teachers, and ATPD staff are excited to have a real-world challenge.

Calendar of Events: Mr. Kushner provided a Calendar of Events for the Board's review of upcoming programs and events. He highlighted the Trunk 'r Treat event, the Records Commission Annual Meeting, the Mother Son Halloween Dance, and Make a Difference Day, for which 40 trees will be planted at Juilfs Park. An additional 15 trees were donated to be planted around the Juilfs Park Playground. Juilfs Park has lost many trees over the past several years, especially ash trees. The Calendar did not include every activity the Recreation Department is running at the RecPlex and in local schools and churches.

Mrs. Stocker asked how staff handles cases in which an adopt-a-tree dies.

Mr. Kushner said staff replaces adopt-a-trees that die.

Mr. Bartholomew asked that Veterans Day be represented on the Calendar of Events.

#### **FUNDRAISING AND GRANT ACTIVITY:**

Juilfs Park Playground Fundraising: Mr. Kushner reported the Juilfs Park Playground fundraising continues with the Apple Tree project. The playground project, including the sponsor Apple Tree, took about two years from start to finish. He said he previously mentioned the donation of 15 trees purchased by the Greater Cincinnati Foundation, to be planted in the vicinity of the playground.

#### **REQUESTS FOR APPROVAL:**

Resolution 2013-05 ~ County Auditor's Amounts and Rates: Mr. Bartholomew moved the Board approve **Resolution 2013-05, Hamilton County Auditor's Amounts and Rates 2014**, accepting the Hamilton County Auditor's Amounts and Rates for 2014.

Mr. Gerth seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Gerth, Mrs. Stocker, and Mr. Bartholomew (4); No: None. The motion carried unanimously.

Staff Changes: Mrs. Stocker moved the Board approve staff's recommendation to accept the resignation of the William Lewis, Operations IV, Assignable Staff, effective October 7, 2013. Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Gerth, Mrs. Stocker, and Mr. Bartholomew (4); No: None. The motion carried unanimously.

**Monthly Purchase Order Approval:** Mrs. Stocker moved the Board approve the following between-meeting Purchase Orders:

The William A. Natorp Co.	Trees for Juilfs Park	\$ 5,255.00
Advanced Turf Solutions	Fertilizer	\$ 7,260.00

Mr. Bartholomew seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Gerth, Mrs. Stocker, and Mr. Bartholomew (4); No: None. The motion carried unanimously.

**FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:**

Mr. Bartholomew moved the Board approve the **September, 2013 Financial Reports and Authorize the Expenditures** as presented by Mr. Jordan.

Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Gerth, Mrs. Stocker, and Mr. Bartholomew (4); No: None. The motion carried unanimously.

**APPROVAL OF MINUTES:**

Mr. Gerth moved the Board approve the minutes from the **September 10, 2013 Regular Meeting** as written. Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Gerth, Mrs. Stocker, and Mr. Bartholomew (4); No: None. The motion carried unanimously.

**PUBLIC TO ADDRESS THE BOARD:** Ms. Wakeland asked where the drainage problem is at Juilfs Park.

Mr. Kushner said it is near the small shelter by the new playground. The walkway acts as a drainage channel, washing mulch out of the planter bed onto the walkway. He said the issue is not a big problem and that staff was prepared to fix it until the opportunity came about with Nagel Middle School.

Mr. Kushner stated a significant erosion issue was resolved where the old playground existed. Sand washed off the old playground, across the trail, and settled in an area that was raised by approximately two and one half feet over the years. The only grass that would grow in the sandy area was zoysia. Staff recently removed the sand to rectify the problem.

At 6:52 pm, Mrs. Stocker moved the Board adjourn into Executive Session to discuss land acquisition and the status of an employee. Mr. Gerth seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Gerth, Mrs. Stocker, and Mr. Bartholomew (4); No: None. The motion carried unanimously.

At 7:25 pm, Mr. Bartholomew moved the Board adjourn the Executive Session and re-open the Regular Meeting. Mr. Gerth seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Gerth, Mrs. Stocker, and Mr. Bartholomew (4); No: None. The motion carried unanimously.

No decision was made by the Board at this time.

At 7:26 pm, there being no further business to be brought before this Board, Mrs. Stocker moved to adjourn the meeting. Mr. Gerth seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Gerth, Mrs. Stocker, and Mr. Bartholomew (4); No: None. The motion carried unanimously.

*I hereby certify that the foregoing are the minutes of the October 8, 2013 meeting of the Board of Park Commissioners, which minutes reflect the essence of the meeting and are not verbatim.*

*Emily Armstrong  
Board Clerk*

---

Dale Bartholomew

---

Nadine Gelter

---

Josh Gerth

---

Angie Stocker