

REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS ANDERSON TOWNSHIP PARK DISTRICT

April 15, 2014

Angie Stocker, President, called the regular meeting of the Board of Park Commissioners of the Anderson Township Park District (“ATPD”) to order at 6:30 pm at Park District Headquarters, 8249 Clough Pike, Cincinnati, OH 45244. Present were Board Members: Dale Bartholomew, Nadine Gelter, and Rob Herking. Tom Turchiano arrived shortly after the meeting began.

Also present were: Ken Kushner, Executive Director; Emily Armstrong, Assistant Director/Board Clerk; Brian Jordan, Financial Officer; Mike Smith, Operations Manager; and Jessica Fall, Recreation Manager.

GUESTS: Lisa Wakeland, Forest Hills Journal; and Josh Gerth, Anderson Township Trustee.

PLEDGE OF ALLEGIANCE

AGENDA: Mrs. Gelter moved the Board approve the Agenda as presented. Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Bartholomew, Mrs. Gelter, Mrs. Stocker, and Mr. Herking. (4); No: None. The motion carried unanimously.

Public to Address the Board: No one wished to address the Board at this point.

OLD BUSINESS:

Future Park Improvements Plan: Mr. Kushner reported the next Focus Group session for the Future Park Improvements Plan is scheduled for Wednesday, May 7th at W. M. Johnson Hills Park. Committee members regularly bring up Johnson Hills Park because they either visit there a lot or because they have never been there. He said the meeting will be outside if the weather is nice. The group will meet by the main house, and in the main house, if necessary.

Mrs. Stocker asked about posting the meeting.

Mrs. Armstrong said posting the meeting is not necessary as long as Board members in attendance are present only to listen and gather information, and not to discuss the focus group topic as a Board.

Hamilton County Sheriff’s Office Contract: Mr. Kushner reported the ATPD’s contract with the Hamilton County Sheriff’s Office (“HCSO”) is up for renewal in April of 2014. He continues to work with representatives of the HCSO on details of the contract. The contract between the ATPD and the HCSO continues on a month-to-month basis.

Mr. Turchiano and Mr. Gerth arrived at 6:35p.

Clear Creek Park Projects ~ Pickleball Courts and Parking Lot: Mr. Kushner reported staff is currently working through the details for the two grants awarded to the ATPD for projects at Clear Creek Park. The Pickleball Court Project is made possible by a NatureWorks grant, administered by the Ohio Department of Natural Resources. The Parking Lot Project is made possible by an Ohio

Section 319(h) Grant of the Clean Water Act, administered by the Ohio Environmental Protection Agency. Construction is planned for both projects late in the summer of 2014.

Mr. Bartholomew asked staff to make sure the Anderson Township Pickleball Club is listed on the ATPD's website.

NEW BUSINESS:

Beech Acres Park ~ Cell Tower Request: Mr. Kushner said the ATPD was recently contacted by Crown Castle International ("CCI") which owns the lease for the existing Beech Acres Park cell tower. CCI is interested in possibly doubling the 40 foot by 40 foot footprint for additional cell tower equipment. Staff would like to explore this possibility to see what CCI's plan entails and how it might benefit the ATPD. Mr. Kushner said the cell tower at Beech Acres Park has been in existence since 2006 and that the lease was originally owned by T-Mobile. The cell tower currently has three carriers located on the pole and demand for additional carriers at this site has recently spiked.

Mr. Bartholomew said the existing elevation of the wall would need to be maintained and expansion options would need to take into consideration the existing park amenities and the neighbors.

W. M. Johnson Hills Park ~ Moorman House: Mr. Kushner reported the Moorman House has been unoccupied since the first of the month as the tenants have moved on. Staff secured the house and continues to clean up the surrounding property. The house is being evaluated by a historical engineer. This is the first time anyone has been able to look at the house closely from the inside. The house has no running water, was heated by wood-burning stove, and operated on a septic system.

Mrs. Gelter asked if any of the structures surrounding the Moorman House could possibly be of historical importance.

Mr. Kushner said previous professional evaluations of the existing structures indicated the house to be the only structure to have any possible historical significance. He further said the ATPD has authorized one person to metal detect at Johnson Hills Park so as to catalogue and map out the park for the ATPD's benefit, including the recently vacated Moorman House area.

Calendar of Events: Mr. Kushner presented a Calendar of Events of upcoming activities for review by the Board. He highlighted the adult and youth Egg Hunts on April 17th and April 19th, respectively.

Mr. Bartholomew said the ATPD is again a partner for the Memorial Day Service on Monday, May 26th at 12p at the Anderson Center. He asked the event be included on future ATPD Calendar of Events.

FUNDRAISING AND GRANT ACTIVITY:

Bureau of Workers Compensation Grant: Mr. Kushner reported the ATPD was recently awarded the Bureau of Workers Compensation grant for which staff applied last year. The purpose of the grant is injury prevention. The ATPD applied for a mini-excavator to help contend with the insect issues caused of late on our area's trees. This piece of equipment will be put to heavy use over the next several years as tree stump removal and the planting of new trees will be a constant effort.

Since the original grant application, engine regulations changed which increased the price of the new mini-excavators by \$5,000; older machines are no longer available. The end result is the grant will contribute \$33,000 for the purchase of the piece of equipment and the ATPD will provide a match of \$17,000.

Just this past April 12th, over 100 people helped to plant approximately 1,700 trees at Johnson Hills Park for the Great American Clean Up. The mini-excavator will be a valuable tool as the ATPD reforests the parks in the years to come.

REQUESTS FOR APPROVAL:

Handbook Policies: Mr. Bartholomew moved the Board approve the amended Park District Handbook Policies, “Equipment and Electronic Systems” and “Media”, as presented by Mr. Kushner. Mr. Turchiano seconded the motion. Voting: Yes: Mr. Bartholomew, Mrs. Gelter, Mrs. Stocker, Mr. Turchiano, and Mr. Herking. (5), No: None. The motion carried unanimously.

Resolution 2014-04 ~ Amended Certificate All Resources:

Mr. Jordan stated the 2014 budget must be amended in order to accommodate the recently awarded Bureau of Workers Compensation grant. The accounts affected include: Grants; Major Equipment; and Contingencies.

Mr. Bartholomew moved the Board approve **Resolution 2014-04, approving the amended certificates of all resources and appropriations** for 2014 as presented by Mr. Jordan. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Bartholomew, Mrs. Gelter, Mrs. Stocker, Mr. Turchiano, and Mr. Herking. (5), No: None. The motion carried unanimously.

Staff Changes: Mrs. Armstrong stated Ms. Friedl is the daughter of Monica Friedl, a Recreation III employee since September, 2007.

Mrs. Gelter moved the Board approve staff’s recommendation to **hire** the following people on their actual dates of hire:

Assignable Staff:

- Concessions I: **Laura Farro, Mary Friedl, and Sara Meuche**
- Operations I: **Jacob Thornton and Neil Vosel**
- Recreation I: **Mary Kate Frazier**

Mr. Herking seconded the motion. Voting: Yes: Mr. Bartholomew, Mrs. Gelter, Mrs. Stocker, Mr. Turchiano, and Mr. Herking. (5), No: None. The motion carried unanimously.

Monthly Purchase Order Approval: Mr. Bartholomew moved the Board approve the following between-meeting Purchase Orders:

Advanced Turf Solutions	375 Bags of Fertilizer	\$ 5,156.25
Fifth Third Leasing Co.	2014 Equipment Lease	\$64,635.71

Mr. Turchiano seconded the motion. Voting: Yes: Mr. Bartholomew, Mrs. Gelter, Mrs. Stocker, Mr. Turchiano, and Mr. Herking. (5), No: None. The motion carried unanimously.

FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:

Mrs. Gelter moved the Board approve the **March, 2014 Financial Reports and Authorize the Expenditures** as presented by Mr. Jordan.

Mr. Herking seconded the motion. Voting: Yes: Mr. Bartholomew, Mrs. Gelter, Mrs. Stocker, Mr. Turchiano, and Mr. Herking. (5), No: None. The motion carried unanimously.

APPROVAL OF MINUTES:

Mr. Herking moved the Board approve the minutes from the **March 11, 2014 Regular Meeting** as written. Mr. Bartholomew seconded the motion. Voting: Yes: Mr. Bartholomew, Mrs. Gelter, and Mr. Herking. (3), No: None. Abstain: Mrs. Stocker and Mr. Turchiano. (2). The motion carried.

PUBLIC TO ADDRESS THE BOARD: Ms. Wakeland asked about: the Moorman House, including what it is, where it is located, and if there are any future plans for it; and the status of the lake project at W. M. Johnson Hills Park.

Mr. Kushner said the Moorman House is in a corner of W. M. Johnson Hills Park, accessible from Crooked Stick. The former tenants lived in the two-room house for over 30 years. The house has no running water. Future plans depend on the results of the historical engineer's analysis.

Mr. Kushner said the lake project is on hold, following an initial study of the area. Regardless of the very expensive permit application process, the ATPD is unlikely to acquire the necessary permits based on the current regulations. Whether or not there is a lake, the basics needed at the park will cost a lot, including; sewers and restrooms; a park entrance and access road; and a parking lot. Regardless, many visitors have been enjoying the park in its current state.

Mr. Bartholomew asked Mr. Kushner about the fill dirt at Clear Creek Park and about the status of the bike trail project between Lunken Playfield and Riverbend Music Center.

Mr. Kushner said approximately 33,000 yards will be used for the Hamilton County Park District's ("HCPD") bike trail project along S. R. 32. Two-thirds of the dirt will remain after the bike trail project.

Ms. Wakeland said she recently reported on the bike trail project between Lunken and Riverbend and that construction is planned for 2017 and they are engineering it now.

Mrs. Gelter thanked Ms. Wakeland and Mr. Gerth for attending the meeting.

Mr. Gerth said he plans to attend as many meetings as he can.

At 7:02 pm, there being no further business to be brought before this Board, Mr. Herking moved to adjourn the meeting. Mr. Turchiano seconded the motion. Voting: Mr. Bartholomew, Mrs. Gelter, Mrs. Stocker, Mr. Turchiano, and Mr. Herking. (5), No: None. The motion carried unanimously.

I hereby certify that the foregoing are the minutes of the April 15, 2014 meeting of the Board of Park Commissioners, which minutes reflect the essence of the meeting and are not verbatim.

Emily Armstrong
Board Clerk

Dale Bartholomew

Nadine Gelter

Rob Herking

Angie Stocker

Tom Turchiano