

REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS ANDERSON TOWNSHIP PARK DISTRICT

January 14, 2014

Angie Stocker, President, called the regular meeting of the Board of Park Commissioners of the Anderson Township Park District ("ATPD") to order at 6:30 pm at Park District Headquarters, 8249 Clough Pike, Cincinnati, OH 45244. Present were Board Members: Nadine Gelter, Dale Bartholomew, and Tom Turchiano.

Also present were: Ken Kushner, Executive Director; Emily Armstrong, Assistant Director/Board Clerk; Brian Jordan, Financial Officer; Jessica Fall, Recreation Manager; Mike Smith, Operations Manager; Scott Lahman, Business Specialist, and Sheila Fehn, Office Manager.

GUESTS: Sara Schmidt, resident; Chelsea Coffey, resident; Lorin Smith, ATPD Staff; Scott Menkhous; and Lisa Wakeland, Forest Hills Journal.

PLEDGE OF ALLEGIANCE

AGENDA: Mrs. Gelter moved the Board approve the Agenda as presented. Mr. Bartholomew seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Mrs. Stocker, and Mr. Turchiano. (4); No: None. The motion carried unanimously.

Chip Rosser Coach of the Year Award Presentation: Mrs. Fall introduced Ms. Sara Schmidt as the ATPD's Chip Rosser Coach of the Year Award recipient. The award was established in honor of the late Chip Rosser, who coached in the ATPD's leagues from 1993 to 1999. Coach Rosser's coaching style exemplified caring, passion, and knowledge of basketball. He saw the big picture regarding the life-lessons learned from sports. Like Coach Rosser, Coach Schmidt has a genuine passion for coaching youth sports and a desire for her players to be successful on and off the court. Parents of Coach Schmidt's team said in a survey that she inspired a sense of teamwork and support on the team and that it was the best team experience they had ever had. Mrs. Fall said Coach Schmidt is the first volleyball coach to receive this award, as it has been up to now awarded to basketball coaches.

Mrs. Gelter added that Ms. Schmidt is also the first female award recipient.

Coach Schmidt thanked Mrs. Fall and the ATPD Board of Park Commissioners for the award.

Lonnie Bettle Service Award: Mr. Kushner stated the Lonnie Bettle Service Award was established by the Board in 1999 to honor Mr. Bettle's outstanding service to the community through the ATPD. Mr. Bettle was a unique and talented individual who made a significant, positive contribution to the development of the ATPD. He helped build the ATPD in the past when we had very little to work with and he taught those of us who were fortunate to work with him to be scrappy.

Mr. Kushner presented Lorin Smith, Recreation Department Administrative Assistant, with the 2013 Lonnie Bettle Service Award. Lorin started with the ATPD in July of 2009. She is the first employee to receive the award in back to back years. Lorin was recently promoted from Administrative Assistant to Recreation Supervisor as a result of her quality of work, initiative, and her commitment to the Recreation Department team. She is an asset to the Recreation Department and the ATPD.

Ms. Smith thanked Mr. Kushner for the award.

Mrs. Stocker thanked Ms. Schmidt and Ms. Smith for their service to the community through the ATPD. Their dedication and contribution of time and effort is greatly appreciated by the Board of Park Commissioners.

Public to Address the Board: No one from the public wished to address the Board at this time.

OLD BUSINESS:

Year in Review: The annual “Year in Review” video, created by Allison Cottrill, ATPD Marketing Specialist, was shown highlighting the ATPD’s accomplishments for 2013.

Future Park Improvements Plan: Mr. Kushner reported the next Focus Group session will take place February 26th at the Juilfs Park Office from 7-8 pm. Pending Board attendance the meeting may need to be posted in accordance with the Open Meetings Act.

NEW BUSINESS:

Calendar of Events: Mr. Kushner presented a Calendar of Events of upcoming programs and events for review by the Board. He highlighted the Daddy Daughter Dance on February 7th and 8th at the Northern Kentucky University Ball Room.

Mrs. Fall reported the Saturday night dance sold out in about five days; the Friday night Dance is about half full; the matinee which is new for this year has about 40 participants registered. Each dance has the capacity for up to 500 participants.

Mr. Kushner stated the calendar represents individual events and the beginning of leagues and programs which take place seven days a week. Facilities being used include the Anderson Parks RecPlex, the Forest Hills School District and area churches.

Mr. Kushner presented the following reports for the Board's Review:

2013 Field User Residency Report

2013 Facility Comparison Report

Mr. Kushner said over the past several years the three area high schools have added all weather fields, increasing the success of area feeder programs. He highlighted in 2013 the staff worked with 242 organizations and individuals to rent ATPD athletic fields. The total numbers of hours rented on all park fields was 11,599 hours. The All Weather Fields at Riverside Park generated 796 reservations for 2,551 hours of use. The All Weather Fields are enabling the ATPD to maintain the grass fields in better condition and they also guarantee play.

Board Member Terms List and Organization Chart: Mr. Kushner presented a current Board member Terms List and Organization Chart for the Board’s review.

Mrs. Stocker said she was invited by the Township to participate in the process to select a replacement for the Board position vacated by Josh Gerth. Candidate interviews are scheduled for later this week and the replacement should be identified by the end of next week.

FUNDRAISING AND GRANT ACTIVITY:

Juilfs Park Playground Fundraising: Mr. Kushner reported the Juilfs Foundation recently contributed an additional \$10,000 to the water play phase of the playground. This brings the total amount donated for the playground project on behalf of the Juilfs Foundation to \$20,000. Fundraising continues for the final phase of the playground. Approximately \$50,000 more to move forward with the water play area.

Since 1978, the Juilfs Foundation has been very generous to the community through the Anderson Township Park District. They have had a significant, meaningful, and lasting impact on the quality of life for all of our residents.

REQUESTS FOR APPROVAL:

Monthly Purchase Order Approval: Mr. Bartholomew moved the Board approve the following between-meeting Purchase Order:

Humana	Health Insurance	\$ 8,764.09
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Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Mrs. Stocker, and Mr. Turchiano. (4); No: None. The motion carried unanimously.

Staff Changes: Mrs. Armstrong stated Sean Molloy is the brother of Katie Molloy, a Recreation Staff I employee since May of 2013.

Mr. Turchiano moved the Board approve staff's recommendation to hire the following people on their actual dates of hire:

- Recreation I, Assignable Staff: **Sean Molloy and Lauren Brogan.**

Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Mrs. Stocker, and Mr. Turchiano. (4); No: None. The motion carried unanimously.

Final Approval of 2014 Budget: Mr. Bartholomew moved the Board approve the final 2014 Budget as presented by Mr. Jordan.

Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Mrs. Stocker, and Mr. Turchiano. (4); No: None. The motion carried unanimously.

Resolution 2014-01 ~ Annual Appropriations: Mr. Bartholomew moved the Board approve **Resolution 2014-01, the Annual Appropriations Resolution.**

Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Mrs. Stocker, and Mr. Turchiano. (4); No: None. The motion carried unanimously.

Resolution 2014-02 ~ Amended Certificate of All Resources: Mrs. Gelter moved the Board approve **Resolution 2014-02, approving the final revenues and final summary budget appropriations** for 2014 as presented.

Mr. Turchiano seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Mrs. Stocker, and Mr. Turchiano. (4); No: None. The motion carried unanimously.

Annual Purchase Order Approval: Mr. Bartholomew moved the Board approve the following between-meeting Purchase Orders:

Duke Energy	Park Wide Gas & Electric	\$ 85,000.00
Greater Cincinnati Water Works	Water & Sewer	\$ 25,000.00
Hylant Group	Liability Insurance	\$ 48,000.00

Beech Acres Parenting Center	RecPlex Lease	\$ 66,019.07
Hamilton County Sheriff's Department		\$ 93,000.00
Wex Bank	Marathon Fleet Fuel	\$ 75,000.00
Human	Health Insurance	\$132,000.00
Fifth Third Bank Leasing	Equipment Lease (2012)	\$ 53,240.58
PNC Bank	2010 Bond Fund	\$239,998.00
Fifth Third Bank	2011 Bond	\$ 62,172.54
Peck, Shaffer & Williams	Legal Services	\$ 7,000.00
Intelligent Products	Mutt Mitts	\$ 5,520.00
Office Furniture Source	Juilfs Reception Area	\$ 7,946.00

Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Mrs. Stocker, and Mr. Turchiano. (4); No: None. The motion carried unanimously.

FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:

Mr. Bartholomew moved the Board approve the **December, 2013 Financial Reports and Authorize the Expenditures** as presented by Mr. Jordan.

Mr. Turchiano seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Mrs. Stocker, and Mr. Turchiano. (4); No: None. The motion carried unanimously.

APPROVAL OF MINUTES:

Mrs. Gelter moved the Board approve the minutes from the **December 10, 2013 Regular Meeting** as written. Mr. Turchiano seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Mrs. Stocker, and Mr. Turchiano. (4); No: None. The motion carried unanimously.

PUBLIC TO ADDRESS THE BOARD: No one from the public wished to address the Board at this time.

At 7:06 pm, Mrs. Stocker moved the Board adjourn into Executive Session to discuss land acquisition. Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Mrs. Stocker, and Mr. Turchiano. (4); No: None. The motion carried unanimously.

At 7:15 pm, Mrs. Gelter moved the Board adjourn the Executive Session and re-open the Regular Meeting. Mr. Turchiano seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Mrs. Stocker, and Mr. Turchiano. (4); No: None. The motion carried unanimously.

Mr. Bartholomew asked Mr. Kushner if the ATPD renter's certificate of insurance at the Anderson Township Driving Range was current.

Mr. Kushner said the certificate of insurance is current.

Mrs. Stocker suggested Mr. Kushner contact the Township to present the Year in Review at a Trustees Meeting in the near future.

At 7:18 pm, there being no further business to be brought before this Board, Mr. Bartholomew moved to adjourn the meeting. Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Gelter, Mr. Bartholomew, Mrs. Stocker, and Mr. Turchiano. (4); No: None. The motion carried unanimously.

I hereby certify that the foregoing are the minutes of the January 14, 2014 meeting of the Board of Park Commissioners, which minutes reflect the essence of the meeting and are not verbatim.

Emily Armstrong
Board Clerk

Dale Bartholomew

Nadine Gelter

Angie Stocker

Tom Turchiano