

SPECIAL MEETING OF THE BOARD OF PARK COMMISSIONERS ANDERSON TOWNSHIP PARK DISTRICT

July 2, 2014

Dale Bartholomew, President, called the special meeting of the Board of Park Commissioners of the Anderson Township Park District (“ATPD”) to order at 5:30 pm at Park District Headquarters, 8249 Clough Pike, Cincinnati, OH 45244. The meeting was originally posted as a regular meeting on Tuesday, June 24, 2014 at 6:30 pm at the Juilfs Park Office, 8249 Clough Pike; since a quorum of members was not present at that time, the meeting was re-scheduled for July 2, 2014. Present were Board Members: Tom Turchiano, Dale Bartholomew, Nadine Gelter, and Angie Stocker. Rob Herking arrived shortly after the meeting began.

Also present were: Ken Kushner, Executive Director; Emily Armstrong, Assistant Director/Board Clerk; and Brian Jordan, Financial Officer.

GUESTS: Lisa Wakeland, Forest Hills Journal.

PLEDGE OF ALLEGIANCE

AGENDA: Mrs. Gelter moved the Board approve the Agenda as presented. Mrs. Stocker seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Stocker, Mr. Bartholomew, and Mrs. Gelter. (4); No: None. The motion carried unanimously.

Public to Address the Board: No one wished to address the Board at this point.

Mr. Herking arrived at 5:31 pm.

OLD BUSINESS:

Future Park Improvements Plan: Mr. Kushner said he was grateful for all the residents who engaged in the effort to determine the ATPD’s direction for Future Park Improvements. Committee members will receive a summary of the year-long process that yielded positive feedback and a general desire to see more in the parks, sooner rather than later. He said he plans to keep the lines of communication open with the committee members.

Clear Creek Park Projects ~ Pickleball Courts and Parking Lot: Mr. Kushner reported staff continues to work through the details for the two grants awarded to the ATPD for projects at Clear Creek Park. The pickleball court project will take place after the parking lot project. Currently, staff is working on the plans with Duke Energy due to the location of the courts being under the high tension power lines. The parking lot project is under way and is expected to wrap up by the end of August, in time to make way for the fall sports season. While the project will result in about 100 more parking spaces, it will not solve all of the parking lot problems for the park on busy days, as there will still be one entrance/exit to the facility.

Mr. Bartholomew suggested the ATPD find a creative way to reward people for car-pooling. A short discussion took place regarding car-pooling and the logistical considerations many families make, resulting in the need to drive more than one car to athletic events.

The pickleball court project is made possible by a NatureWorks grant, administered by the Ohio Department of Natural Resources. The parking lot project is made possible by an Ohio Section 319(h) Grant of the Clean Water Act, administered by the Ohio Environmental Protection Agency. Lost and Found Procedure: Mr. Kushner said staff continues to work through the details with counsel to manage the lost and found items collected in the ATPD parks and facilities throughout the year. He recommended measures be taken in order to periodically give away the items: the Board would approve a resolution prepared by counsel stating the Park District's intention to give away excess property that is: not needed for public use; and meets the value limit (less than \$2,500); a resolution summary would be run twice in the newspaper, as well as posted in our office, and on our website; Ohio, 501(c)3, non-profit organizations would give the ATPD written notice they are interested in our inventory of lost and found items; as we decide we want to part with our collection of lost and found items, we would notify the interested non-profits; the items would be available on a first-come, first-served basis, and on an all or nothing basis.

Mr. Bartholomew asked if any of the Board members had questions or concerns about Mr. Kushner's recommendation regarding the ATPD's Lost and Found procedure. All members indicated they were in favor of this direction, Mr. Bartholomew directed Mr. Kushner to have counsel draft the resolution for the Board's approval.

2014 Board Meeting Schedule Revision: Mr. Kushner presented a revised 2014 Board Meeting Schedule, reflecting the rescheduled meeting from June 24, 2014 to July 2, 2014.

NEW BUSINESS:

Calendar of Events: Mr. Kushner presented a Calendar of Events of upcoming activities for review by the Board. He highlighted the upcoming Anderson Township Independence Day Parade. Mr. Turchiano and Mr. Herking agreed to be parade judges. Mr. Kushner said this year's ATPD parade entry is simple and waterproof and includes staff and volunteers riding ATPD John Deere equipment and unicycles.

Greater Anderson Days will take place July 25, 26, and 27 at Beech Acres Park. The fireworks will start earlier this year at 9:45p.m. Mr. Kushner said the vendors are coming together for another great community event. The Foundation will have the Lucky Lolly game in their booth. The booth will promote the fundraising effort for the Juilfs Park playground final phase, and the Celebration to Remember.

Mrs. Gelter is again assisting with the Board member shirt selection for Greater Anderson Days. The Board discussed their availability to be at this year's event.

FUNDRAISING AND GRANT ACTIVITY:

Greater Anderson Days: Mr. Kushner reported the Beechmont Automotive Group has agreed to sponsor the fireworks display for the 16th straight year. Beacon Orthopaedics and Sports Medicine and LaRosa's have engaged as Gold sponsors. Mercy Health has committed to a Title sponsorship, which makes them the exclusive hospital sponsor of the event.

REQUESTS FOR APPROVAL:

Staff Changes: Mrs. Armstrong said Madison Corsmeier is the sibling of Zach Corsmeier; Zach has been a Concessions I Assignable Staff member since April, of 2012.

Mrs. Gelter moved the Board approve staff's recommendation to **hire** the following people on their actual dates of hire:

Administrative Assignable Staff: **Ellyn Gillette and Carol Shields**

Recreation I Assignable Staff: **Jacklyn Bode**

Concessions I Assignable Staff: **Madison Cormsmeier**

and to accept the resignations for the following people, effective June 20, 2014:

Operations Assignable Staff I: **Neil Vosel**

Operations Assignable Staff II: **Gary Long**

Mrs. Stocker seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Gelter, Mr. Bartholomew, Mrs. Stocker, and Mr. Herking. (5); No: None. The motion carried unanimously.

Resolution 2014-06 ~ NatureWorks Grant Application: Mrs. Stocker moved the **Board approve Resolution 2014-06, authorizing staff to apply for a NatureWorks grant for the Juilfs Park Playground final phase**, to sign all documents necessary and appropriate for obtaining the grant, and to obligate the matching funds in the ATPD's 2015 budget.

Mr. Turchiano seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Gelter, Mr. Bartholomew, Mrs. Stocker, and Mr. Herking. (5); No: None. The motion carried unanimously.

Monthly Purchase Order Approval: Mrs. Stocker moved the Board approve the following between-meeting Purchase Orders:

<i>Coney Island</i>	<i>Summer Camp Passes</i>	\$ 8,245.00
<i>Black Dawg Sealcoat</i>	<i>Asphalt Crack Filling in the Parks</i>	\$ 13,000.00
<i>Advanced Turf Solutions</i>	<i>440 Bags of Fertilizer with Merit</i>	\$ 7,590.00
<i>Decorative Paving Co.</i>	<i>Clear Creek Parking Lot Project</i>	\$ 166,171.31

Mr. Herking seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Gelter, Mr. Bartholomew, Mrs. Stocker, and Mr. Herking. (5); No: None. The motion carried unanimously.

FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:

Mr. Turchiano moved the Board approve the **May, 2014 Financial Reports and Authorize the Expenditures** as presented by Mr. Jordan.

Mr. Herking seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Gelter, Mr. Bartholomew, Mrs. Stocker, and Mr. Herking. (5); No: None. The motion carried unanimously.

APPROVAL OF MINUTES:

Mrs. Gelter moved the Board approve the minutes from the **May 13, 2014 Regular Meeting** as written. Mrs. Stocker seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Gelter, Mr. Bartholomew, Mrs. Stocker, and Mr. Herking. (5); No: None. The motion carried unanimously.

PUBLIC TO ADDRESS THE BOARD: Ms. Wakeland asked for more information about the NatureWorks grant project.

Mr. Kushner said the grant is for the Juilfs Park playground final phase which is the water play area. The cost has changed since the plan originally designed two years ago. Staff should have an updated conceptual plan and numbers by Greater Anderson Days, or by the next Board meeting.

At 5:55 pm, Mr. Turchiano moved the Board adjourn into Executive Session to discuss land acquisition and pending litigation. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Turchiano,

Mrs. Gelter, Mr. Bartholomew, Mrs. Stocker, and Mr. Herking. (5); No: None. The motion carried unanimously.

At 6:30 pm, Mrs. Stocker moved the Board adjourn the Executive Session and re-open the Regular Meeting. Mr. Herking seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Stocker, Mr. Bartholomew, Mrs. Gelter, and Mr. Herking. (5); No: None. The motion carried unanimously.

No decision was made by the Board at this time.

At 6:31 pm, there being no further business to be brought before this Board, Mrs. Stocker moved to adjourn the meeting. Mr. Turchiano seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Gelter, Mr. Bartholomew, Mrs. Stocker, and Mr. Herking. (5); No: None. The motion carried unanimously.

I hereby certify that the foregoing are the minutes of the July 2, 2014 meeting of the Board of Park Commissioners, which minutes reflect the essence of the meeting and are not verbatim.

Emily Armstrong
Board Clerk

Dale Bartholomew

Nadine Gelter

Rob Herking

Angie Stocker

Tom Turchiano