

# REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS ANDERSON TOWNSHIP PARK DISTRICT

**May 13, 2014**

Angie Stocker, President, called the regular meeting of the Board of Park Commissioners of the Anderson Township Park District (“ATPD”) to order at 6:30 pm at Park District Headquarters, 8249 Clough Pike, Cincinnati, OH 45244. Present were Board Members: Tom Turchiano, Dale Bartholomew, Nadine Gelter, and Rob Herking.

Also present were: Ken Kushner, Executive Director; Emily Armstrong, Assistant Director/Board Clerk; Brian Jordan, Financial Officer; and Mike Smith, Operations Manager.

**GUESTS:** There were no guests present.

## **PLEDGE OF ALLEGIANCE**

**OATH OF OFFICE:** Angie Stocker read her Oath of Office, as witnessed by Brian Jordan and notarized by Emily Armstrong. The three year term for Mrs. Stocker commences on the second Monday in May, succeeding her appointment.

**ELECTION OF OFFICERS:** Mr. Herking moved the Board approve the proposed 2014-2015 Slate of Officers as follows:

President	Dale Bartholomew
Vice-President	Nadine Gelter
	Tommaso Turchiano
	Rob Herking
	Angie Stocker

Mr. Turchiano seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Stocker, Mr. Bartholomew, Mrs. Gelter, and Mr. Herking. (5); No: None. The motion carried unanimously.

**AGENDA:** Mrs. Gelter moved the Board approve the Agenda as presented.

Mr. Herking seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Stocker, Mr. Bartholomew, Mrs. Gelter, and Mr. Herking. (5); No: None. The motion carried unanimously.

**Public to Address the Board:** There were no guests present.

## **OLD BUSINESS:**

**Future Park Improvements Plan:** Mr. Kushner reported the May 7<sup>th</sup> Focus Group session for the Future Park Improvements Plan took place at W. M. Johnson Hills Park. Staff presented the Committee members with a list of general and park-specific improvements for discussion. The discussion basically amounted to the Committee members asking what the ATPD was waiting on. The Committee members expressed their desire for more in the parks, sooner rather than later. Mr. Kushner said Staff is exploring funding options, including a capitol funding levy, which would have a maximum of 1.0 mills with an expiration.

**Hamilton County Sheriff’s Office Contract:** Mr. Kushner reported the ATPD continues to work through the details on a contract with the Hamilton County Sheriff’s Office (“HCSO”). Much of the ATPD’s consideration in regard to the separate contract between Anderson Township and the Hamilton County Sheriff’s Office. They are expected to reach an agreement by October or November. The contract between the ATPD and the HCSO continues on a month-to-month basis.

Clear Creek Park Projects ~ Pickleball Courts and Parking Lot: Mr. Kushner reported staff is currently working through the details for the two grants awarded to the ATPD for projects at Clear Creek Park. The bid opening for the Clear Creek Park Parking Lot project is May 14<sup>th</sup> at noon. The Pickleball Court Project is made possible by a NatureWorks grant, administered by the Ohio Department of Natural Resources. The Parking Lot Project is made possible by an Ohio Section 319(h) Grant of the Clean Water Act, administered by the Ohio Environmental Protection Agency. Construction is planned for both projects late in the summer of 2014.

Beech Acres Park ~ Cell Tower Request: Mr. Kushner said the Board previously authorized him to explore the possibilities of Crown Castle International's ("CCI") request to expand the footprint for additional cell tower equipment at Beech Acres Park. He has had no further communication with CCI as of the time of this meeting.

Mr. Turchiano asked about the cell tower at Clear Creek Park.

Mr. Kushner said the Clear Creek Park cell tower's lease is with American Tower. The previous land owner benefits until 2021. American Tower has expressed interest for an additional 30-year lease for this tower. He said the Board previously authorized him to negotiate on this matter, he understands the Board's directive has been not to sell ground leases.

#### **NEW BUSINESS:**

Calendar of Events: Mr. Kushner presented a Calendar of Events of upcoming activities for review by the Board. He highlighted the Mother Son Dance, which was very well received by all the Super Heroes in attendance. Summer events are fast approaching including: Grilled Cheese Wednesdays, Movies in the Park, and the Concert Series, featuring the Monday Night Big Band on opening night.

Mr. Bartholomew highlighted the Memorial Day Service on Monday, May 26<sup>th</sup> at 12p at the Anderson Center. He said fundraising for the Veterans Memorial got a recent boost by Pinnacle Entertainment's contribution of \$50,000.

#### **FUNDRAISING AND GRANT ACTIVITY:**

Greater Anderson Days: Mr. Kushner reported that this time of year the bulk of the ATPD's fundraising efforts are dedicated to seeking sponsorships and vendors for Greater Anderson Days. The Beechmont Automotive Group has agreed to sponsor the fireworks display for the 16<sup>th</sup> straight year. Beacon Orthopaedics and Sports Medicine and LaRosa's have engaged as a Gold Sponsor. He welcomed the Board's assistance with acquiring sponsors or developing relationships with potential sponsors.

#### **REQUESTS FOR APPROVAL:**

Mr. Kushner stated the ATPD has personal property that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired. The ATPD can dispose of such personal property by public internet auction s specified in Section 307.12(E) of the Ohio Revised Code. He presented a list of items proposed for auction. Staff continues to work with counsel on a potential new process to efficiently dispose of lost and found items.

**Resolution 2014-05 ~ Internet Auction:** Mr. Turchiano moved the **Board approve Resolution 2014-05, expressing intent to sell personal property by internet auction**, for the purpose of selling personal property that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired. Mrs. Stocker seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Stocker, Mr. Bartholomew, Mrs. Gelter, and Mr. Herking. (5); No: None. The motion carried unanimously.

**Staff Changes:** Mrs. Stocker moved the Board approve staff's recommendation to **hire** the following people on their actual dates of hire:

Recreation I, Assignable Staff: **Josh Bernstein, Anna Cornacchione, John Gora, Sophie Huston, Amy Sabol, Hannah Waizmann, Ellen Watters, and Scott Wenderoth.**

Mr. Turchiano seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Stocker, Mr. Bartholomew, Mrs. Gelter, and Mr. Herking. (5); No: None. The motion carried unanimously.

**July Budget:** Mr. Jordan reported the presented July Budget contains actual figures for fiscal years 2012-2013, an estimate with an educated guess for 2014, and an estimate for 2015.

Mrs. Stocker moved the Board approve the July Budget for submission to the Hamilton County Auditor. Mr. Herking seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Stocker, Mr. Bartholomew, Mrs. Gelter, and Mr. Herking. (5); No: None. The motion carried unanimously.

**Monthly Purchase Order Approval:** Mr. Herking moved the Board approve the following between-meeting Purchase Orders:

<i>Wendling Printing Co.</i>	<i>Summer Park Guide</i>	\$ 5,721.00
<i>Charles E. Harris &amp; Associates</i>	<i>2012 &amp; 2013 Audits</i>	\$ 5,400.00
<i>Kubota Tractor Corporation</i>	<i>Kubota Excavator (BWC Safety Grant)</i>	\$ 51,071.04
<i>Roberts-Stine Group</i>	<i>Clear Creek Parking Lot, Final Plans &amp; Bidding Documents</i>	\$ 8,524.30

Mrs. Stocker seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Stocker, Mr. Bartholomew, Mrs. Gelter, and Mr. Herking. (5); No: None. The motion carried unanimously.

#### **FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:**

Mrs. Gelter moved the Board approve the **April, 2014 Financial Reports and Authorize the Expenditures** as presented by Mr. Jordan.

Mrs. Stocker seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Stocker, Mr. Bartholomew, Mrs. Gelter, and Mr. Herking. (5); No: None. The motion carried unanimously.

#### **APPROVAL OF MINUTES:**

Mrs. Gelter moved the Board approve the minutes from the **April 15, 2014 Regular Meeting** as written. Mrs. Stocker seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Stocker, Mr. Bartholomew, Mrs. Gelter, and Mr. Herking. (5); No: None. The motion carried unanimously.

**PUBLIC TO ADDRESS THE BOARD:** There were no guests present.

At 7:09 pm, Mrs. Stocker moved the Board adjourn into Executive Session to discuss land acquisition and invited Mr. Jordan and Mr. Smith to stay for the discussion. Mrs. Gelter seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Stocker, Mr. Bartholomew, Mrs. Gelter, and Mr. Herking. (5); No: None. The motion carried unanimously.

At 7:21 pm, Mrs. Stocker moved the Board adjourn the Executive Session and re-open the Regular Meeting. Mr. Turchiano seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Stocker, Mr. Bartholomew, Mrs. Gelter, and Mr. Herking. (5); No: None. The motion carried unanimously.

No decision was made by the Board at this time.

Mr. Kushner stated a film crew is going to be at Juilfs Park and or Beech Acres Park, filming a documentary about Marcus Fiesel. No one from the ATPD will be interviewed. He further stated staff is considering no longer allowing commercial filming in the parks as the projects inevitably take over the park or major areas in the park and prevent staff from accomplishing their daily maintenance responsibilities.

At 7:25 pm, there being no further business to be brought before this Board, Mr. Herking moved to adjourn the meeting. Mrs. Stocker seconded the motion. Voting: Yes: Mr. Turchiano, Mrs. Stocker, Mr. Bartholomew, Mrs. Gelter, and Mr. Herking. (5); No: None. The motion carried unanimously.

*I hereby certify that the foregoing are the minutes of the May 13, 2014 meeting of the Board of Park Commissioners, which minutes reflect the essence of the meeting and are not verbatim.*

*Emily Armstrong, Board Clerk*

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Dale Bartholomew

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Nadine Gelter

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Rob Herking

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Angie Stocker

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Tom Turchiano