

# REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS ANDERSON TOWNSHIP PARK DISTRICT

**October 14, 2014**

Dale Bartholomew, President, called the regular meeting of the Board of Park Commissioners of the Anderson Township Park District (“ATPD”) to order at 6:30 pm at Park District Headquarters, 8249 Clough Pike, Cincinnati, OH 45244. Present were Board Members: Angie Stocker, Rob Herking, and Nadine Gelter.

Also present were: Ken Kushner, Executive Director; Emily Armstrong, Assistant Director/Board Clerk; Brian Jordan, Financial Officer; and Sheila Fehn, Office Manager.

**GUESTS:** Bob Drake, resident.

## **PLEDGE OF ALLEGIANCE**

**AGENDA:** Mrs. Gelter moved the Board approve the Agenda as presented. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Bartholomew, and Mrs. Gelter. (4); No: None. The motion carried unanimously.

**Public to Address the Board:** No one wished to address the Board at this point.

## **OLD BUSINESS:**

**Lost and Found Procedure:** Staff continues to work on the draft resolution to present to the Board at a future meeting.

**Beech Acres Park ~ Cell Tower Request:** Mr. Kushner reported Crown Castle International (“CCI”) continues to explore the possibility to expand the footprint for additional cell tower equipment at Beech Acres Park. As reported at the August 12, 2014 meeting, CCI requested to construct an additional 170 foot stealth tower. The existing stealth tower is 150 feet tall.

Mr. Bartholomew asked if the project would be more of a priority to CCI if they knew other companies were interested in the space.

Mr. Herking asked if such notification to CCI is necessary.

Mr. Kushner said this process is typical of how cell tower companies work, and that CCI has talked to Township zoning.

**Clear Creek Park Project ~ Pickleball Courts:** Mr. Kushner reported staff continues to work through the details with Duke Energy regarding the placement of the courts under the high tension power lines. While Duke Energy is objecting to any ancillary structures in the current location, the ATPD believes the associated structures are well within the parameters of the easement and that the location is the best use for the property for the long term. Staff is meeting Duke Energy representatives on October 24<sup>th</sup>. The project is being pushed back to the spring of 2015, since the blacktop plants will soon be closing for the year. The project will require approximately 45 days of construction. The pickleball court project was made possible by a NatureWorks grant, administered by the Ohio Department of Natural Resources.

Mr. Bartholomew asked if pushing the project into 2015 jeopardizes the status of the grant.

Mr. Kushner said the ATPD will meet the grant requirements as long as the project is completed by December of 2015.

**NEW BUSINESS:**

Calendar of Events: Mr. Kushner presented a Calendar of Events of upcoming activities for review by the Board.

Mrs. Gelter asked if the activities listed were all taking place at the Beech Acres Park RecPlex.

Mr. Kushner said the majority of all ATPD activities, programs, events, and leagues take place at the RecPlex or in Beech Acres Park.

**FUNDRAISING AND GRANT ACTIVITY:**

Mr. Kushner stated there is nothing new to report.

**REQUESTS FOR APPROVAL:**

Staff Changes: Mr. Bartholomew stated for the newer members of the Board, that it has been the practice of the staff to consult the Board regarding scenarios that may arise for relatives of ATPD employees as it relates to the employment of staff and contract employees.

Mrs. Armstrong stated her daughter, Jane Armstrong, would like to be considered to referee youth volleyball games for the Recreation Department on a contract employment basis.

Mr. Bartholomew asked if any members of the Board had an issue with Ms. Armstrong serving as a contract youth volleyball referee, under the direction of the Recreation Department.

All stated they had no issue.

Mrs. Stocker moved the Board approve staff's recommendation to hire Sam Strakowski, Assignable Recreation Staff I.

Mr. Herking seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Bartholomew, and Mrs. Gelter. (4); No: None. The motion carried unanimously.

Resolution 2014-07 ~ County Auditor's Amounts and Rates: Mrs. Stocker moved the Board approve **Resolution 2014-07, Hamilton County Auditor's Amounts and Rates 2015**, accepting the Hamilton County Auditor's Amounts and Rates for 2015.

Mr. Herking seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Bartholomew, and Mrs. Gelter. (4); No: None. The motion carried unanimously.

Resolution 2014-08 ~ Letter of Engagement Auditor of State: Mr. Herking moved the Board approve **Resolution 2014-08, authorizing the contract with the Auditor of State for the OCBOA conversion** for 2014 and 2015.

Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Bartholomew, and Mrs. Gelter. (4); No: None. The motion carried unanimously.

**Depository Agreement:** Mrs. Gelter moved the Board approve the depository agreement, designating Fifth Third Bank as the ATPD's depository for January 1, 2015 through December 31, 2020.

Mr. Herking seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Bartholomew, and Mrs. Gelter. (4); No: None. The motion carried unanimously.

**Monthly Purchase Order Approval:** Mrs. Stocker moved the Board approve the following between-meeting Purchase Orders:

<i>Estep &amp; Rose Concrete Construction</i>	<i>Juilfs Park concrete work, dugouts fields 2 &amp; 3</i>	<i>\$ 6,161.00</i>
<i>Beck Consulting, Inc.</i>	<i>Real Estate appraisal services</i>	<i>\$ 10,000.00</i>
<i>Advanced Turf Solutions</i>	<i>440 Bags of fertilizer</i>	<i>\$ 6,160.00</i>

Mr. Herking seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Bartholomew, and Mrs. Gelter. (4); No: None. The motion carried unanimously.

#### **FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:**

Mrs. Stocker moved the Board approve the **September, 2014 Financial Reports and Authorize the Expenditures** as presented by Mr. Jordan.

Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Bartholomew, and Mrs. Gelter. (4); No: None. The motion carried unanimously.

#### **APPROVAL OF MINUTES:**

Mrs. Gelter moved the Board approve the minutes from the **September 9, 2014 Regular Meeting** as written. Mr. Herking seconded the motion. Voting: Yes: Mr. Herking, Mr. Bartholomew, and Mrs. Gelter. (3); No: None. Abstain: Mrs. Stocker (1). The motion carried.

Mrs. Gelter moved the Board approve the minutes from the **September 29, 2014 Special Meeting** as written. Mr. Herking seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Bartholomew, and Mrs. Gelter. (4); No: None. The motion carried unanimously.

At 6:47 pm Mrs. Stocker moved the Board adjourn into Executive Session to discuss land acquisition. Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Bartholomew, and Mrs. Gelter. (4); No: None. The motion carried unanimously.

At 7:18 pm Mr. Herking moved the Board adjourn the Executive Session and re-open the regular meeting. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Bartholomew, and Mrs. Gelter. (4); No: None. The motion carried unanimously.

No decision was made by the Board at this time.

At 7:18 pm, there being no further business to be brought before this Board, Mr. Herking moved to adjourn the meeting. Mrs. Gelter seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Bartholomew, and Mrs. Gelter. (4); No: None. The motion carried unanimously.

*I hereby certify that the foregoing are the minutes of the October 14, 2014 meeting of the Board of Park Commissioners, which minutes reflect the essence of the meeting and are not verbatim.*

*Emily Armstrong*  
*Board Clerk*

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Dale Bartholomew

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Nadine Gelter

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Rob Herking

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Angie Stocker