



ANDERSON TOWNSHIP PARK DISTRICT

2012 FEES AND CHARGES

Revised November 9, 2011

GENERAL PICNIC RESERVATION INFORMATION

- 1) Regular hours of availability for reservations:
Monday - Sunday 9:00 until dark.
Monday – Friday Shelter rentals are ½ price except on holidays.
(Friday reservations must be concluded by 2:00 p.m. to be eligible for the ½ price rate)
(Note – while we often make exceptions to accommodate groups requesting an earlier starting time for a specific purpose, all exceptions must be approved.)
- 2) Non-reservable tables are available on first-come, first served basis.
- 3) Ball diamonds are reservable for the normal rate; please call the park office after May 1 for a reservation. Beer permits are available for no extra charge with a reservation.
- 4) 8' picnic tables seat approximately 10 people.
- 5) All special event requests, event bookings, and tent bookings must be handled through our ATPD Designee. This includes any group reserving a facility before or after regular reservation hours. For **gym rentals or patio bookings, contact our Recreation Department at 513-388-5082.**
- 6) ATPD facilities offer grills in various locations. Patrons may bring their own grill, exercising appropriate caution considering the following:
 - Tabletop gas grills may be placed on picnic tabletops;
 - Charcoal grills are to be placed on the grass and coals extinguished/disposed of safely;
 - Other gas grills may be used with caution.

RESERVATION FEE PAYMENT AND REFUND POLICY

100% of the rental (facility and equipment) is required to hold all reserved dates and items. Should the reservation be canceled 60 days prior to the event, 50% of the paid fee will be returned. If the cancellation is made less than 60 days prior to the event, the ATPD will retain the entire fee. **A refundable damage/clean-up fee of \$100.00 is required for the Heritage Center;** in addition to the fee, a deposit may be required upon pick-up or delivery of certain items until items are returned.

CLEAR CREEK PARK

	<u>Resident/ 4 hr</u>	<u>Add/ea/hr</u>	<u>Non-resident/ 4 hr</u>	<u>Add/ea/hr</u>
*Shelter	\$105	\$ 35	\$135	\$ 45

JULIFS PARK

	<u>Resident/ 4 hr</u>	<u>Add/ea/hr</u>	<u>Non-resident/ 4 hr</u>	<u>Add/ea/hr</u>
* Shelter #1 (permit required for fireplace use)		(If available)		(If available)
Seats 60 people, 6 tables	\$ 75	\$ 35	\$ 90	\$ 45
*Shelter #2				
Seats 100 people, 12 tables	\$105	\$ 35	\$135	\$ 45

VETERANS PARK

* Shelter #1 (Seats 100 people)	\$105	\$ 35	\$135	\$ 45
* Shelter #2 and Fire Ring (Fire Permit Req.)	\$ 75	\$ 35	\$ 90	\$ 45
Seats 30 people, 3 tables, 1 grill				

TENNIS COURTS/OUTDOOR VOLLEYBALL

Resident	\$15/hr
Non-resident	\$20/hr

BEECH ACRES PARK

	<u>Resident/ 4 hr</u>	<u>Add/ea/hr</u> (If available)	<u>Non-resident/ 4 hr</u>	<u>Add/ea/hr</u> (If available)
*Shelter #1 <i>Handicap accessible seats 68</i>	\$105	\$35	\$135	\$45
* Shelter #2 (<i>Belle of the Beech</i>) <i>Handicap accessible, seats 50</i>	\$ 75	\$ 35	\$ 90	\$ 45
*Amphitheater <i>Completion Required</i> <i>No tables or chairs provided with Amphitheater rental.</i>	<u>Resident/ 4 hr</u> \$300	<u>Add/ea/hr</u> \$75	<u>Non-resident/ 4 hr</u> \$400	<u>Add/ea/hr</u> <i>(Request Form)</i> \$100

BEECH ACRES PARK REC PLEX**Hours of Availability:** Monday-Saturday, 9:00 a.m. – 11:00 p.m. Sunday, 12:00 p.m. – 6:00 p.m.**Address:** Beech Acres Park RecPlex, 6915 Beechmont Avenue, Cincinnati, OH 45230**Reservation Contact:** All RecPlex rentals are booked through the Recreation Department, (513) 388-5082**Payment & Refund Policy:**

100% of all fees and charges are due one week after scheduling to hold all reserved dates and items. A \$25.00 administrative fee will be retained for rentals cancelled within two weeks prior of the rental date. Rentals scheduled one week in advance must be reserved by credit card. Refunds will not be issued for a cancellation within 48 hours of the rental.

Facility Rental Information:

- No Smoking in the building.
- Excessive clean up & cost to repair any damage to the facility is the responsibility of the Renter.
- There is no pro-rating of the hourly rate.
- Use of alcoholic beverages requires a permit; an application may be obtained at the RecPlex Office, Monday – Friday.
- Insurance information may be required depending on the event.
- Decorations are the Renter's responsibility; assembling of decorations may only take place during scheduled rental.
- Sound system and TV/DVD may be available upon request with rental: \$30/rental each
- Special events may require the renter to pay for additional ATPD staff; in this case, a pre-event meeting will be required.

BUCKEYE ROOM: Maximum Occupancy 40

Rental Includes: 4- 6 foot tables, 24 chairs

Resident

\$ 35 per hour

Non-Resident

\$ 45 per hour

GYMNASIUM: Maximum Occupancy 350

Sports Rental

Resident

\$ 55 per hour

Non-Resident

\$ 65 per hour

GYMNASIUM: Maximum Occupancy 350

Party Rental

Use of gymnasium for 2 hours

Rental Includes: 2- 6 foot tables, 12 chairs

Resident

\$ 120 per 2 hours

Non-Resident

\$ 140 per 2 hours

PATIO:

Rental Includes: 6 picnic tables

(Weekday rentals M-TH are half-price except holidays)

Resident

\$ 105 for 4 hours

\$ 35 each add/hour

Non-Resident

\$ 135 for 4 hours

\$ 45 each add/hour

PATIO RESTROOMS:

Accessible from outside of building.

Resident

\$ 25 per rental

Non-Resident

\$ 35 per rental

TABLE RENTAL (additional item(s) with above rental)

- * 8' Rectangular Table (30" x 96") Seats 8 (2 Available)
- * **6' Rectangular Table (30" x 72") Seats 6 (2 Available)**
- * 6' Round Table (72" Diameter) Seats 10 [10 Available]
- * 6' Conference Table (18" x 72") Seats 3 [8 Available]

Resident
\$ 8 per table

Non-Resident
\$ 9 per table

CHAIR RENTAL (additional item(s) with above rental)

- * White Samsonite

Resident
\$ 1.50 per chair

Non-Resident
\$ 1.75 per chair

2011 ANDERSON TOWNSHIP PARK DISTRICT/HERITAGE CENTER FEES AND CHARGES

<u>HERITAGE CENTER</u>	<u>RESIDENT</u>	<u>NON-RESIDENT</u>	<u>CIVIC</u>
House and Grounds	\$55/hr	\$75/hr	\$25/hr
2 Hour minimal rental			
Damage Clean Up Deposit	\$100	\$100	

(35) padded conference chairs, (20) black folding chairs, (4) matching 6 ft rectangular tables, (6) 65 ft round tables, (1) 6 ft table with 18" shelf, (1) 30" round table and (1) 36" round table are all included with the rental for indoor use only.

The 1st floor has a large gathering room, kitchenette, restrooms, and a furnished living room with a decorative fireplace. Outside is a patio, gazebo and surrounding lawn. The house will hold 75 maximum, and 60 comfortably. The gathering room can accommodate 4 round tables seating 40 people or a horseshoe setting of rectangular tables that will seat 42. The existing furnishings may be used with proper protection. 25 parking spaces are available. Additional parking arrangements may be made with Ayer Elementary by calling **513-474-3811**.

ANDERSON TOWNSHIP CIVIC GROUPS: A civic group of 50% or more of Anderson Residents is qualified for the civic rate. **This rate is available Monday - Thursday only.**

TENTS

Tents may be used on the grounds with **prior approval only**. Arrangement for tent rental is the customer's responsibility, however, the Anderson Township Park District must apply for all tent permits through the Hamilton County Building Department. Arrangements must be made with Anderson Township Park District for set-up and take down. Tent permits require approximately 4 weeks to be processed.

Tent Permit	\$420
30x60 tent	
Anderson Township Tent Permit Fee	\$ 20
20x30 tent and 30x60 tent	
CLEAN-UP	\$ 40/hr

ATHLETIC FIELD RESERVATIONS

The majority of the ball diamond and soccer field bookings are made with the youth sports organizations. Additional time can be reserved for a fee (see below). Fees are charged to the organizations at large. Regular practices for Youth Softball, Little League and Knothole are booked through their league representatives. Permits are required for any organized sports practice, game, camp, tryout, etc.

These fees offset a portion of the ongoing annual maintenance expenses for exclusive use of facilities by permit. Requests are taken from organizations that wish to book ATPD facilities; please refer to the ATPD "Field Use Policies" for specific information. Once field schedules are established, time is released to picnic groups and other short-term users.

FEES & CHARGES FOR EXCLUSIVE USE OF FIELDS

<u>Hourly Rate/Field</u>	<u>Baseball/Softball</u>	<u>Soccer</u>	<u>Football</u>
<u>High School (in District)</u>	\$24.84	\$24.84	\$33.76
<u>High School (out of District)</u>	\$30	\$30	\$40
<u>Tournaments</u> (Request Form Completion Required) (Additional services & set-up fees are billed by item)	\$25	\$25	\$40
<u>Camps</u> (Request Form Completion Required) Field lines are not included. No play allowed in goal mouth areas, nor center of field, except for exhibition period. Added services are billed by the item.	\$25	\$25	\$40
<u>Non-Resident/Short-Term Users & Out of District Teams (no lines)</u>	\$25	\$25	\$40
<u>Resident/Short-Term Users (no lines)</u>	\$24.84	\$24.84	\$33.76
<u>League Base & League Camps</u> (Surveys/rosters required to apply discount) Lines and goals are available for season games.	\$24.84	\$24.84	\$33.76

ANDERSON TOWNSHIP RESIDENT DISCOUNT:

A league organization may be eligible to receive a **resident discount**. To receive this resident discount, new organizations must submit rosters for audit. All established organizations must submit the survey by the deadline to receive the Anderson Township Resident discount. Organizations may be selected for auditing from season to season and must submit rosters upon request of the ATPD. The following is the scale that will be used for qualification of reduction in rates:

2012 Field Fees - Per Hour

Soccer/Ball Diamond				Football		
% of Anderson Residents	Discount Percentage	Base Rate \$	Half Field Rate	% of Anderson Residents	Discount Percentage	Base Rate \$
		24.84				33.76
0%-25%	0%	24.84	12.42	0%-25%	0%	33.76
26%-50%	5%	23.60	11.80	26%-50%	5%	32.07
51%-60%	10%	22.36	11.18	51%-60%	10%	30.38
61%-70%	20%	19.87	9.94	61%-70%	20%	27.01
71%-80%	30%	17.39	8.69	71%-80%	30%	23.63
81%-90%	40%	14.90	7.45	81%-90%	40%	20.26
91%-100%	50%	12.42	6.21	91%-100%	50%	16.88

All Weather Fields

Reservations for the All Weather Fields are taken by request form completion by the printed deadline (see Request Form) through the ATPD, 6915 Beechmont Ave., Cincinnati, OH 45230; questions may be answered at www.AndersonParks.com or by calling (513) 474-0003 ext. 4512, Monday – Friday, 8:30 a.m. to 5:00 p.m. Telephone inquiries or submission of completed forms are not considered confirmed reservations.

Rental times are Sunday through Saturday, 6:00 a.m. – 11:00 p.m.; exceptions must be approved by the Executive Director or their designee.

Rental times must include **ALL** set-up, warm-up, and take-down/clean-up time.

Insurance is required for all rentals. Please see page 7 for details.

Group 2: \$50- per hour, per field

Group 3: \$70- per hour, per field

*See All Weather Rental Agreement and Policies for Group Classification

*See All Weather Fields Request Form for Season & Form Submission Deadline Dates

ADDITIONAL SERVICES

PORTABLE TOILET FEES

Unit to serve site	\$150/per unit/per day
1 additional cleaning	\$260/per unit/per day
Unit with 2 additional cleanings	\$600/per unit/per day
Restroom Trailer (Air Conditioned) (Stall 7 women, 3 men, urinals 5)	\$1500/per weekend
Additional Cleaning	\$150/daytime cleaning
Additional Cleaning	\$450/evening cleaning

The ATPD reserves the right to determine the necessity of additional units and cleanings for special events.

SALES

Nothing may be sold on park property without the prior approval of the Executive Director or Assistant Director.

VENDOR FEES

Weekend Rate \$300

For smaller events this may be broken down to a per field cost billed to the event only.

GOLF CARTS

\$100/day – subject to availability

Flatbed

\$130/day – subject to availability

ADDITIONAL PARK STAFF COVERAGE

The ATPD reserves the right to determine the necessity of additional Park Staff.

\$ 40/hr/person

Fee is billed on an hourly rate after the event.

Volunteers will be needed for parking.

Sheriff Coverage

Sheriff Car \$ 20 per hour

Sheriff Personnel \$ 50 per person/per hour

CLEAN UP FEE (GROUND LITTER ETC.) \$ 40/hr

DUMPSTER \$600/ea

ADVERTISING BANNER \$150/ea

To be supplied by vendor

ADDITIONAL FIELD LINING

Available for events only:

A legible copy of field dimensions in feet, not meters, must be submitted.

One-time lining if field has no lines

Ball Diamond

(Ball Diamond Outfield) \$ 45

(Ball Diamond Infield) \$ 55

Football, Lacrosse, Rugby, and Soccer \$160

Perimeter Lines \$ 90

Re-Lining of the field \$ 60

FIELD CHANGE OR EVENT SET-UP \$160/field

The Soccer Council owns most nets stored at Clear Creek Park.

Organizations must contact them directly to use for special events.

PERMIT REQUIRED

FILMING IN THE PARKS/FACILITIES

4-hour increment minimum

(Request form completion required)

Resident/ 4 hr **Add/ea/hr** **Non-resident/4 hr** **Add/ea/hr**

\$200 **\$50** **\$250** **\$50**

PERMIT REQUIRED

Dog Park Permit

Resident

\$30

Non-Resident

\$45

Metal Detector Permit

Model Rockets Permit

(Request form completion required)

Geo Cache – Placement Authorization Required

Additional information available www.AndersonParks.Com by phone 513-474-0003 or
Juilfs Park Administrative Office, 8249 Clough Pk., Cincinnati, Ohio 45244.