



# ANDERSON TOWNSHIP PARK DISTRICT 2014 FEES AND CHARGES

Approved November 12, 2013

## GENERAL PICNIC RESERVATION INFORMATION

- 1) Regular hours of availability for reservations:  
Monday – Sunday, 9:00 am until dark.  
**Monday – Friday, Shelter rentals are ½ price except on holidays.**  
**(Friday reservations must be concluded by 2:00 pm to be eligible for the ½ price rate)**  
(Note – while we often make exceptions to accommodate groups requesting an earlier starting time for a specific purpose, all exceptions must be approved.)
- 2) Non-reservable tables are available on first-come, first served basis.
- 3) Reservations are entitled to a one hour time period (included in their reservation fee) on the ball diamond if time is available. Any additional time beyond one hour is to be charged at the regular rate; please call the park office after May 1<sup>st</sup> for a reservation. Beer permits are available with a reservation for no extra charge. Fire permits are required for fire rings & fireplaces.
- 4) 8' picnic tables seat approximately 10 people.
- 5) All special event requests, event bookings, and tent bookings must be handled through the ATPD Designee, including any group reserving a facility before or after regular reservation hours. **For gym rentals or patio bookings, contact our Recreation Department at 513-388-5082.**
- 6) ATPD facilities offer grills in various locations. Patrons may bring their own grill, exercising appropriate caution considering the following:
  - Tabletop gas grills may be placed on picnic tabletops;
  - Charcoal grills must be placed on the grass and coals extinguished/disposed of safely;
  - Other gas grills may be used with caution.

## **RESERVATION FEE PAYMENT AND REFUND POLICY**

100% of the rental (facility and equipment) is required to hold all reserved dates and items. Should the reservation be canceled 60 days prior to the event, 50% of the paid fee will be returned. If the cancellation is made less than 60 days prior to the event, the ATPD will retain the entire fee.

### **BEECH ACRES PARK**

	<u>Resident/ 4 hr</u>	<u>Add/ea/hr</u>	<u>Non-resident/ 4 hr</u>	<u>Add/ea/hr</u>
*Shelter #1 - seats 66, 11 tables 3 of the tables are handicap accessible Has electric, shelter lights & no grill	\$105	\$ 35	\$135	\$ 45
*Shelter #2, "Belle of the Beech" seats 38, 7 tables, 4 of the tables are handicap accessible (table seats 6, Handicap seats 4 +1 wheelchair) Has electric, shelter lights & no grill	\$ 75	\$ 35	\$ 90	\$ 45
*Amphitheater Request Form Completion Required No tables or chairs provided w/ Amphitheater	\$300	\$ 75	\$400	\$100

### **CLEAR CREEK PARK**

	<u>Resident/ 4 hr</u>	<u>Add/ea/hr</u>	<u>Non-resident/ 4 hr</u>	<u>Add/ea/hr</u>
*Shelter Seats 32, 4 tables No grill or electric No shelter lights	\$105	\$ 35	\$135	\$ 45

<b><u>JULFS PARK</u></b>	<b><u>Resident/ 4 hr</u></b>	<b><u>Add/ea/hr</u></b>	<b><u>Non-resident/ 4 hr</u></b>	<b><u>Add/ea/hr</u></b>
<b>*Shelter #1</b> - seats 32 people, 4 tables	\$ 75	\$ 35	\$ 90	\$ 45
Has electric				
No shelter light or grill				
A permit is required for fireplace use				

<b>*Shelter #2</b> – seats 100 people, 12 tables	\$105	\$ 35	\$135	\$ 45
Has electric and grill				
No shelter light				

**JOHNSON HILLS PARK**                      **Resident Based Scout Troop Only**

**Scout Camping** - group limited to 75 people      **\$ 50** per night

Includes fire ring permit

Special Event Request Form required

**Fire Ring Use Only**                                      **\$ 20** per day

**KELLOGG PARK**

<b>*Shelter</b> – seats 60 people, 6 tables	\$ 75	\$ 35	\$ 90	\$ 45
Has electric, no grill				
Has shelter light				

**RIVERSIDE PARK**

<b>*Shelter</b> – seats 60 people, 6 tables	\$ 75	\$ 35	\$ 90	\$ 45
Has electric, no grill				
Has shelter light				

**VETERANS PARK**

<b>*Shelter #1</b> – seats 100 people, 10 tables	\$105	\$ 35	\$135	\$ 45
Has electric & grill				
Has shelter light				

**\*Shelter #2 & Fire Ring**

seats 30 people, 3 tables, 1 grill	\$ 75	\$ 35	\$ 90	\$ 45
a permit is required for firing use				
Has shelter light & electric				

**TENNIS COURTS/OUTDOOR VOLLEYBALL COURTS**

Resident	\$ 25/hr
Non-resident	\$ 35/hr

## **BEECH ACRES PARK REC PLEX**

**Hours of Availability:** Monday - Sunday, 9:00 a.m. – 11:00 p.m.

**Address:** Beech Acres Park RecPlex, 6915 Beechmont Avenue, Cincinnati, OH 45230

**Reservation Contact:** All RecPlex rentals are booked through the Recreation Department, (513) 388-5082

### **Payment & Refund Policy:**

100% of all fees and charges are due two weeks after scheduling to hold all reserved dates and items. A \$25.00 administrative fee will be retained for rentals cancelled within two weeks prior to the rental date. Rentals scheduled one week in advance or less must be paid in full at the time of reservation. Refunds will not be issued for a cancellation within 48 hours of the rental.

### **Facility Rental Information:**

- No Smoking in the building.
- Excessive clean up & cost to repair any damage to the facility is the responsibility of the Renter.
- There is no pro-rating of the hourly rate.
- Use of alcoholic beverages requires a permit; an application may be obtained at the RecPlex Office, during office hours.
- Insurance information may be required depending on the event.
- Decorations are the Renter's responsibility; assembling of decorations must take place during scheduled rental.
- Special events may require the renter to pay for additional ATPD staff; in this case, a pre-event meeting will be required.

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#### **BUCKEYE ROOM: Maximum Occupancy 40**

Rental Includes: four 6' tables, 24 chairs

#### **Resident**

\$ 35 per hour

#### **Non-Resident**

\$ 45 per hour

#### **GYMNASIUM: Maximum Occupancy 350**

Sports Rental

#### **Volleyball Standards**

Other sports equipment is not included  
(Example volleyballs)

#### **Resident**

\$ 55 per hour

\$ 10 per net

#### **Non-Resident**

\$ 65 per hour

\$ 15 per net

#### **GYMNASIUM: Maximum Occupancy 350**

Party Rental

Use of gymnasium for 2 hours

Rental Includes: two 6' foot tables, 12 chairs

#### **Resident**

\$120 per 2 hours

#### **Non-Resident**

\$140 per 2 hours

#### **PATIO:**

Rental Includes: 6 picnic tables

(Weekday rentals M-TH are half-price except holidays)

#### **Resident**

\$105 for 4 hours

\$ 35 each add/hour

#### **Non-Resident**

\$135 for 4 hours

\$ 45 each add/hour

#### **PATIO RESTROOMS:**

Accessible from outside of building.

#### **Resident**

\$ 25 per rental

#### **Non-Resident**

\$ 35 per rental

#### **TABLE RENTAL (additional item(s) with above rental)**

\* 8' Rectangular Table (30" x 96") Seats 8 (2 Available)

\* 6' Rectangular Table (30" x 72") Seats 6 (2 Available)

\* 6' Round Table (72" Diameter) Seats 10 (10 Available)

#### **Resident**

\$ 8 per table

#### **Non-Resident**

\$ 9 per table

#### **CHAIR RENTAL (additional item(s) with above rental)**

\* White Samsonite

#### **Resident**

\$ 1.50 per chair

#### **Non-Resident**

\$ 1.75 per chair

**FEES & CHARGES FOR EXCLUSIVE USE OF FIELDS**

**ATHLETIC FIELD RESERVATIONS**

The majority of the ball diamond and soccer field bookings are made with the youth sports organizations. Additional time can be reserved for a fee (see below). Fees are charged to the organizations at large. Regular practices for Youth Softball, Little League, and Knothole are booked through their league representatives. Permits are required for any organized sports practice, game, camp, tryout, etc.

These fees offset a portion of the ongoing annual maintenance expenses for exclusive use of facilities by permit. Requests are taken from organizations that wish to book ATPD facilities; please refer to the ATPD "Field Use Policies" for specific information. Once field schedules are established, time is released to picnic groups and other short-term users.

<b><u>Hourly Rate/Field</u></b>	<b><u>Baseball/Softball</u></b>	<b><u>Soccer</u></b>	<b><u>Football</u></b>
<u>High School (in District)</u>	\$24.84	\$24.84	\$33.76
<u>High School (out of District)</u>	\$30	\$30	\$40
<u>Tournaments</u> <i>(Request Form Completion Required)</i> (Additional services & set-up fees are billed by item)	\$35	\$35	\$50
<u>Camps</u> <i>(Request Form Completion Required)</i> Field lines are not included. No play allowed in goal mouth areas, nor center of field, except for exhibition period. (Added services are billed by the item)	\$35	\$35	\$50
<u>Non-Resident/Short-Term Users &amp; Out of District Teams (no lines)</u>	\$35	\$35	\$50
<u>Resident/Short-Term Users (no lines)</u>	\$24.84	\$24.84	\$33.76
<u>League Base &amp; League Camps</u> (Surveys/rosters required to apply discount) Lines and goals are available for season games.	\$24.84	\$24.84	\$33.76

**TENTS**

20x30 Tent	TBD	TBD	TBD
30x60 Tent	TBD	TBD	TBD
Tent Sides			

Anderson Township Park District must apply for all tent permits through the Hamilton County Building Department. Tent permits require approximately 4 weeks to be processed.

<b>Tent Permit Fee</b>	<b>\$420</b>
<b>30x60 tent</b>	
<b>Anderson Township Tent Permit Fee</b>	<b>\$ 20</b>
<b>20x30 tent and 30x60 tent</b>	

**ANDERSON TOWNSHIP RESIDENT DISCOUNT:**

A league organization may be eligible to receive a **resident discount**. To receive this resident discount, new organizations must submit rosters for audit. All established organizations must submit the survey by the deadline to receive the Anderson Township Resident discount. Organizations may be selected for auditing from season to season and must submit rosters upon request of the ATPD. The following is the scale that will be used for qualification of reduction in rates:

**Field Fees - Per Hour**

Soccer/Ball Diamond				Football		
% of Anderson Residents	Discount Percentage	*Base Rate \$ 24.84	Half Field Rate	% of Anderson Residents	Discount Percentage	*Base Rate \$ 33.76
0%-25%	0%	24.84	12.42	0%-25%	0%	33.76
26%-50%	5%	23.60	11.80	26%-50%	5%	32.07
51%-60%	10%	22.36	11.18	51%-60%	10%	30.38
61%-70%	20%	19.87	9.94	61%-70%	20%	27.01
71%-80%	30%	17.39	8.69	71%-80%	30%	23.63
81%-90%	40%	14.90	7.45	81%-90%	40%	20.26
91%-100%	50%	12.42	6.21	91%-100%	50%	16.88

*\*Rates have remained the same since 2007*

**All Weather Fields**

Reservations for the All Weather Fields are taken by request form completion by the printed deadline (see Request Form) through the ATPD, 8249 Clough Pike, Cincinnati, Ohio 45244; questions may be answered at [www.AndersonParks.com](http://www.AndersonParks.com) or by calling (513) 474-0003 ext. 4512, Monday – Friday, 8:30 a.m. to 5:00 p.m. Telephone inquiries or submission of completed forms are not considered confirmed reservations.

Rental times are Sunday through Saturday, 6:00 a.m. – 11:00 p.m.; exceptions must be approved by the Executive Director, or their designee.

Rental times must include **ALL** set-up, warm-up, and take-down/clean-up time.

**Insurance is required for all rentals.** Please see page 7 for details.

Group 2: \$50 per hour, per field

Group 3: \$70 per hour, per field

\*See All Weather Rental Agreement and Policies for Group Classification

\*See All Weather Fields Request Form for Season & Form Submission Deadline Dates

**ADDITIONAL SERVICES**

**PORTABLE TOILET FEES**

Unit to serve site \$ 57.25 per unit, per weekend  
 1 Weekend cleaning \$ 150 + \$20.95 per unit

Restroom Trailer \$ 850 per weekend

(Stalls: 6 women, 3 men; Urinals: 3)

1 Weekend cleaning \$ 250 per restroom trailer

The ATPD reserves the right to determine the necessity of additional units and cleanings for special events.

**SALES**

Nothing may be sold on park property without the prior approval of the Executive Director or their designee.

**VENDOR FEES**

Weekend Rate \$300  
10x20 area, additional space available proportionately.

For smaller events this may be broken down to a per field cost billed to the event only.

**GOLF CARTS & FLATBEDS**

**Golf Cart** \$100/day – minimum two day rental, subject to availability  
**Flatbed** \$130/day – minimum two day rental, subject to availability

**ADDITIONAL PARK STAFF COVERAGE**

\$ 40/hr/person  
The ATPD reserves the right to determine the necessity of additional Park Staff.  
Fee is billed on an hourly rate after the event.  
Volunteers will be needed for parking.

**Sheriff Coverage**

**Sheriff Car** \$ 20 per hour  
**Sheriff Personnel** \$ 50 per person/per hour

**CLEAN UP FEE (GROUND LITTER, ETC.)** \$ 40/hr

**DUMPSTER** \$600/ea

**ADVERTISING/SPONSOR BANNER** \$150/ea

For event only, per weekend or event.

**ADDITIONAL FIELD LINING**

Available for events only:  
A legible copy of field dimensions in feet, not meters, must be submitted.  
One-time lining if field has no lines.

Ball Diamond  
(Ball Diamond Outfield) \$ 50  
Football, Lacrosse, Rugby, and Soccer \$200/field  
Perimeter Lines \$120  
Re-Lining of the field \$100

**FIELD CHANGE OR EVENT SET-UP** \$200/field

The Soccer Council owns most nets stored at Clear Creek Park.  
Organizations must contact them directly to use for special events.

**PERMITS REQUIRED**

	<u>Resident/4 hr</u>	<u>Add/ea/hr</u>	<u>Non-resident/4 hr</u>	<u>Add/ea/hr</u>
<b><u>COMMERCIAL FILMING/PHOTOGRAPHY PERMIT</u></b>	\$200	\$ 50	\$250	\$ 62.50
4-hour increment minimum				
Request Form Completion Required				
Requests made less than 5 business days prior to shoot	\$400	\$100	\$500	\$125
Requests made less than 10 business days from target shoot date may not be accepted. All applications are subject to approval.				

	<u>Resident</u>	<u>Non-Resident</u>
<b>DOG FIELD PERMIT</b>	\$ 30	\$ 45
Additional Dog (limit 3 dogs per household)	\$ 20	\$ 30
Application and vaccine records required		

<b>METAL DETECTOR PERMIT</b>	\$ 0	N/A
Anderson Residents only; application required		

<b>MODEL ROCKETS PERMIT</b>	\$ 0	N/A
Anderson Residents only; application required		

**GEO CACHE – Placement Authorization Required**

Applications and additional information available at [www.AndersonParks.com](http://www.AndersonParks.com), by phone 513-474-0003, or Juilfs Park Administrative Office, 8249 Clough Pike, Cincinnati, Ohio 45244