

2008 ANDERSON PARK DISTRICT FEES AND CHARGES

Approved 11-8-07

RESERVATION FEE PAYMENT AND REFUND POLICY

100% of rental (facility and equipment) is required to hold all reserved dates and items. If the reservation is canceled 60 days prior to the event, 50% of the fee paid will be returned. If the cancellation is made less than 60 days prior to the event, the Park District will retain the entire fee. **A refundable damage/clean-up fee of \$100.00 is required for the Heritage Center:** In addition to the fee, a deposit may be required upon pick-up or delivery of certain items until items are returned.

<u>HERITAGE CENTER</u>	<u>RESIDENT</u>	<u>NON-RESIDENT</u>	<u>CIVIC</u>
House and Grounds	\$55/hr	\$75/hr	\$25/hr
2 Hour minimal rental			
Damage Clean Up Deposit	\$100	\$100	

35 padded conference chairs and 4 matching 6ft. rectangular tables are included with the rental for indoor use only.

The 1st floor has a large gathering room, kitchenette, restrooms, and a furnished living room with an unusable fireplace. Outside there is a patio, gazebo and surrounding lawn. The house will hold 75 maximum, and 60 comfortably. The gathering room can accommodate 4 round tables seating 40 people or a horseshoe setting of rectangular tables that will seat 42. The existing furnishings may be used with proper protection. 25 parking spaces are available. Additional parking arrangements may be made with Ayer Elementary by calling 513-474-3811.

ANDERSON TOWNSHIP CIVIC GROUPS: A civic group of 50% or more of Anderson Residents is qualified for the civic rate. **This rate is available Monday - Thursday only.**

TENTS

May be used on the grounds with **prior approval only**. Arrangement for tent rental is the customer's responsibility, however, the Anderson Park District must apply for all tent permits through the Hamilton County Building Department. Arrangements must be made with Anderson Park District for set-up and take down. Tent permits take approximately 4 weeks to be processed.

Tent Permit \$400.00

TABLE RENTAL

Resident per day

Non-resident per day

Available Sizes

* 8' Rectangular Table (36"x 96") Seats 10	\$8.00	\$9.00
* 6' Rectangular Table (30"x 72") Seats 6		
* 6' Round Table (72' Diameter) Seats 10		
* 6' Conference Table (18"x 72") Seats 3		
* 30" Round Table [1 Available]		
* 36" Round Table [1 Available]		

<u>MOBILE BUFFET</u>	\$25.00	\$30.00
* 6' Rolling table with 18" shelf		
<u>CHAIR RENTAL</u>		
* White Samsonite	\$1.50	\$1.75
<u>DELIVERY/PICK-UP TABLES & CHAIRS</u>	\$40.00 each way	
<u>CLEAN UP</u>	\$35/hr	
<u>TABLE & CHAIR SETUP PER DIAGRAM</u>	\$ 150.00 flat fee	
<u>POP UP TENT</u>	\$35/day	